

RESOLUTION 96-26

**RESOLUTION OF THE MONROE MUNICIPAL UTILITIES AUTHORITY
APPROVING AND ADOPTING A PROCUREMENT MANUAL**

WHEREAS, the Monroe Municipal Utilities Authority is a local water and sewer authority organized and operating under the laws of the State of New Jersey; and

WHEREAS, the Authority is required to procure goods, services, professional services, public works, and other contracts in accordance with applicable New Jersey law, including the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the implementing regulations set forth at N.J.A.C. 5:34; and

WHEREAS, the Authority desires to establish clear internal procedures and guidance for procurement activities to promote compliance, consistency, transparency, accountability, and sound public purchasing practices; and

WHEREAS, the proposed Procurement Manual has been prepared for use by Authority officials, officers, employees, agents, and professionals involved in procurement and contracting matters, and is intended to supplement, not replace, the requirements of applicable statutes, regulations, and official guidance; and

WHEREAS, the Members of the Monroe Municipal Utilities Authority have reviewed the Procurement Manual and find that its approval and adoption are in the best interests of the Authority and the public it serves.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Municipal Utilities Authority, County of Gloucester, State of New Jersey, as follows:

1. The Procurement Manual of the Monroe Municipal Utilities Authority is hereby approved and adopted for use in connection with Authority procurement and contracting activities.
2. The Procurement Manual shall be administered in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Local Public and Public School Contracts regulations, N.J.A.C. 5:34, and all other applicable laws, rules, regulations, and official guidance.
3. In the event of any conflict between the Procurement Manual and applicable law, regulation, or binding official guidance, the law, regulation, or binding official guidance shall control.
4. The Executive Director, Qualified Purchasing Agent, Purchasing Officer, or other appropriate Authority official is hereby authorized and directed to implement the Procurement Manual, distribute it to relevant Authority personnel and professionals, and take all actions necessary or appropriate to carry out the intent of this Resolution.
5. The Procurement Manual may be reviewed and updated from time to time as necessary to reflect changes in law, regulation, policy, operational needs, or best practices, subject to further approval where required by the Authority.
6. This Resolution shall take effect immediately upon adoption.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE
RESOLUTION PASSED AT THE MEETING HELD ON JULY 15, 2026.**

MONROE MUNICIPAL UTILITIES AUTHORITY

BY: Frank L. L. L.
Chairman

ATTEST: J. M. M.
Secretary