

Present: Mr. Marino, Mr. Schauer, Mr. Schwaiger, Mr. Bender, Mr. Neri, Mrs. Mahoney, Mr. Cossabone, Mr. Fiore, Mr. Spratt, Councilman O'Reilly

Regret:

Absent: Mr. Simone

Public in Attendance: Mrs. Beth DiOrio, QPA

Salute to the flag

Mrs. Seeley read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2025/2026 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on February 28, 2025."

Public Portion

A motion was made by Mr. Marino and seconded by Mr. Schauer to open the meeting to the public. The motion passed unanimously.

A motion was made by Mr. Marino and seconded by Mr. Schauer to close the meeting to the public. The motion passed unanimously.

Approval of Minutes

A motion was made by Mr. Marino and seconded by Mr. Schwaiger to adopt the minutes of the Regular Meeting of October 15, 2025. The motion passed on a roll call vote with Mr. Schauer and Mr. Bender abstaining.

A motion was made by Mr. Marino and seconded by Mr. Schwaiger to adopt the minutes of the Closed Session Meeting of October 15, 2025. The motion passed on a roll call vote with Mr. Schauer and Mr. Bender abstaining.

Engineer's Report

Mr. Schauer moved Resolution No. 130-25 – Resolution for Form A approval for Scotland Run Golf Club – Two-Phase Project. Mr. Marino seconded the motion, which passed unanimously on a roll call vote.

Mr. Marino questioned if this is for two new buildings? Mr. Spratt stated two, the first phase will be another clubhouse.

Mr. Marino moved Resolution No. 134-25 - Resolution of the Monroe Municipal Utilities Authority authorizing a reduction in Performance Guarantees and/or Cash Surety for Offsite Water Main in the Morgan Landing Project.

Offsite Water Main 75% \$175,200.00 to \$43,800.00

Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Schwaiger moved Resolution No. 128-25 – Resolution approving a Change Order from Guimar General Contractor, LLC increasing the contract in the amount of \$36,654.00 to repair the Cathodic Protection Equipment and Roof Vent for the Knights of Columbus Well No. 8 Tank Painting. Mr. Marino seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer stated when they submitted the bid didn't they inspect all this. Mr. Spratt stated I don't know if the cathodic protection was part of it, Mr. Roorda would be the one to ask. Mr. Cossabone stated no, they didn't inspect it but I don't know if it was in the bid. This company didn't even go inside when they bid the project.

Mr. Marino questioned if everything looked in line to Mr. Cossabone with the numbers and if it makes sense. Mr. Cossabone replied I am not an expert by any means but Mr. Roorda did say it's not an abnormal number and I did see the old one and it was trash.

Mr. Schwaiger questioned how many towers we have and how many are we painting. Mr. Spratt replied three elevated tanks. Mr. Schwaiger questioned do all three have cathodic protection? Mr. Spratt stated I don't know. Mr. Schwaiger stated perhaps we can capture that in the contracts so we don't have a change order.

Executive Director's Report

Mr. Marino moved Resolution No. 126-25 - Resolution of the Monroe Municipal Utilities Authority requesting board approval to advertise to hold a Public Hearing on the proposed gallons per day calculation charges. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mrs. Mahoney stated we are mandated by state statute every year to recalculate the connection fees and the gallons per day number. We are mandated to do the calculation and how the calculation is performed but we are not mandated to change the connection fees. The gallons per day number is changing from 159 to 179.

Mr. Marino stated with the schools, based on this that number is going to go up. Mrs. Mahoney stated yes but that number going up, based on their current count, their bill will go down.

Mr. Marino moved Resolution No. 131-25 – Resolution of the Monroe Municipal Utilities Authority requesting board approval to advertise for RFQ's for Professional Services for the Authority. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Marino moved Resolution No. 133-25 – Resolution Codifying Policies and Procedures for the use of Procurement Cards for the Monroe Municipal Utilities Authority. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer questioned who would have access to this and is it a physical card? Mrs. Mahoney stated there are a lot of policies and procedures that go along with it. A lot of purchases that we may need to make require a credit card. We would rather go this route than having to reimburse an employee for a purchase.

Mr. Neri asked if this is coming from a financial institute? Mrs. Mahoney stated there are certain banks that we can go through. This was recommended by the auditors. Mr. Neri asked how many of these cards do you want to get? Mrs. Mahoney stated one or two at the most.

Mr. Schwaiger stated right now we are going to approve in theory getting the use, have you developed the policies and procedures? Mrs. Mahoney stated we are in the process of doing that which will need to be approved as well. Mr. Schwaiger stated what should be presented to the board is a list of services that you would expect, that will allow you to determine what your credit limit should be instead of us just arbitrarily assigning you \$500.00. Also, the signature policy on the approval and how you vet the people that hold the card. I would agree that you only want one or two people to be able to hold the card but you want to be able to have everyone purchase with the card.

Mrs. Mahoney welcomed Mr. Bender back on the board.

Mr. Schwaiger stated there's a couple do outs. This one here and the cathodic one. Is there a formal do out list of actions that we do after the board that we are going to capture this stuff? Mrs. Mahoney stated we haven't done that in the past but we can do that.

Superintendent's Report

Mr. Marino moved Resolution No. 127-25 – Resolution of the Monroe Municipal Utilities Authority acknowledging transfer of ownership from Pedroni Fuel Company to Majestic Oil Company under New Jersey State Contract #19-Fleet-00972 for the period covering November 20, 2025, through October 31, 2026. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer asked if there was a change in the rate. Mr. Cossabone stated no, just changing ownership.

Mr. Marino moved Resolution No. 129-25 – Resolution of the Monroe Municipal Utilities Authority requesting board approval to go out for bid for Flygt pump repairs and maintenance parts. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Marino moved Resolution No. 132-25 – Resolution of the Monroe Municipal Utilities Authority approving the adoption of the Revised Safety Manual. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer asked what was revised. Mr. Cossabone stated the Confined Space procedures have changed. It used to be Gloucester County but now it's Camden County. Also our CDL and Drug Testing companies and contacts are updated.

Mr. Cossabone stated he met Robert Mayberry who is a licensed operator for the GCUA and Wayne Love two weeks ago for our odor control. I also met a representative from Sherwood Logan who also handles odor control in Mount Holly, Mount Laurel etc. He provided me with some contacts. I will be making a site visit to Mount Holly in two weeks. The process is starting; they have been very helpful with all this. Hopefully in late winter we will be going out to bid for some kind of system.

Mr. Neri asked what they were talking about. Mr. Cossabone stated super oxygenation, just exploiting this with pure oxygen. Having an oxygen tank is one thing. There is also something called a BioAir Echopure Mini which you need to hook a water line to and it uses some sort of something for odor control. There are a couple different options and a sample will determine which option is the best. There are trials for all this too before we go spending a lot.

Mr. Schwaiger asked did you report back to the homeowner that was here. Mr. Cossabone stated yes, he was contacted twice and was very appreciative along with one other gentlemen.

Mr. Spratt questioned if there was any likelihood that there is a requirement for Violet Packing for pretreatment on their part before discharging into the system? Mr. Cossabone stated they are in their parameters for their permit.

Mr. Marino stated for the pilot will we be able to talk them into four seasons to go through? Mr. Cossabone stated absolutely. Mr. Schwaiger stated he in here will develop the pilot. Pilot is a test. We will rent the system for a year and June and July will be the real test.

Mr. Schwaiger requested Mr. Cossabone put some sort of communication together that describes what is going to be done along with a schedule for the board. I believe you need to notify the public that you are running a pilot test.

Mr. Cossabone stated the Mink Lane Pump Station is up and running on Acorn Ln. The old Frederick St is not pumping anymore. We do not own the lift station but that's the one that we worked with the developer, we are maintaining it.

Chairman

Mr. Neri welcomed Mr. Bender back to the board.

Liason's Report

Councilman O'Reilly welcomed Mr. Bender back to the board.

A motion was made by Mr. Schauer and seconded by Mr. Marino to approve the Treasurer's Report. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Marino and seconded by Mr. Schauer for approval of the Bills. The motion was passed unanimously on a roll call vote.

Solicitor's Report

Mr. Fiore had nothing to report.

Mr. Marino moved Resolution No. 135-25 - Resolution authorizing Closed Executive Session of the Monroe Municipal Utilities Authority to discuss matters falling under attorney-client privilege pursuant to N.J.S.A 10:4-12b(7). Mr. Schauer seconded the motion which passed unanimously on a roll call vote.

Mrs. Seeley read the Closed Session Opening Statement "The Monroe Municipal Utilities Authority shall hold a closed meeting from which the public shall be excluded on November 19, 2025, during the Monroe Municipal Utilities Authority meeting. The general nature of the subject to be discussed at said closed meeting shall be related to N.J.S.A. 10:4-12b(7), Attorney-Client Privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer. The minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

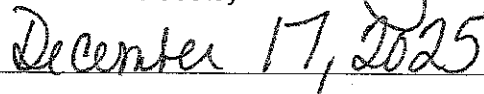
A motion was made by Mr. Schauer and seconded by Mr. Marino to come out of Closed Session.

A motion was made by Mr. Schauer and seconded by Mr. Marino to adjourn the meeting. The motion was passed unanimously.

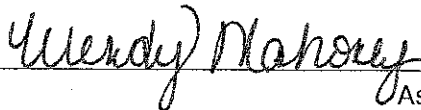
Respectfully submitted by:


Katie Seeley

Approved at the meeting on



Attest by



Assistant Secretary