

RESOLUTION 133-25

**RESOLUTION CODIFYING POLICIES AND PROCEDURES FOR THE USE OF
PROCUREMENT CARDS FOR THE MONROE MUNICIPAL UTILITIES
AUTHORITY**

WHEREAS, the Qualified Purchasing Agent has recommended that procurement cards be utilized where appropriate for purchases of or for the Monroe Municipal Utilities Authority; and

WHEREAS, the use of procurement cards can be a highly beneficial tool for local governments looking to further utilize e-commerce and strengthen their purchasing controls; and

WHEREAS, the rules adopted by the Local Finance Board governing the use of procurement cards are set forth in N.J.A.C. 5:30-9A; and

WHEREAS, the law N.J.S.A. 40A:5-16(c) established the specific circumstances when procurement cards can be used; and

WHEREAS, the Monroe Municipal Utilities Authority find that a procurement card program would be beneficial to the Authority and wish to authorize their use and establish policies and procedures for their use as required by law; and

WHEREAS, the Monroe Municipal Utilities Authority wishes to authorize the Qualified Purchasing Agent to execute a Corporate Card Program Linking Authorization Contract with the State of New Jersey, and other documentation as required to implement a procurement card program for the Monroe Municipal Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Monroe Municipal Utilities Authority hereby adopts the attached following policies and procedures for the use of the procurement cards for the purchases of or for the Monroe Municipal Utilities Authority and that all the policies and procedures for the use of procurement cards as stated herein shall be included in the Monroe Municipal Utilities Authority Purchasing Manual.

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent is hereby authorized to execute a Corporate Card Program Linking Authorization Contract with the State of New Jersey, and other documentation as required to implement a procurement card program for the Monroe Municipal Utilities Authority.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE
RESOLUTION PASSED AT THE MEETING HELD ON NOVEMBER 19, 2025.**


Chairman


Assistant Secretary