

RESOLUTION NO. 120-23

**RESOLUTION OF THE MONROE MUNICIPAL UTILITIES AUTHORITY
APPROVING THE ADOPTION OF THE REVISED EMPLOYEE HANDBOOK**

WHEREAS, the Employee Handbook of the Monroe Municipal Utilities Authority serves as governing document of all employees, appointed officials and independent contractors for the Monroe Municipal Utilities Authority; and

WHEREAS, the Monroe Municipal Utilities Authority has reviewed and updated the Employee Handbook to ensure compliance with current JIF requirements and sound practices in regard to administration of the Authority; and

WHEREAS, certain revisions to the Handbook are necessary in order to comply with Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund plan of risk management and regulations and to better accommodate the actualities of the Monroe Municipal Utilities Authority workplace; and

WHEREAS, all revisions have been reviewed and approved by the Authority Board of Directors; and

NOW THEREFORE BE IT RESOLVED that the Monroe Municipal Utilities Authority hereby agrees to adopt the revised 2023 Employee Handbook.

BE IT FURTHER RESOLVED that the policies revised in the Employee Handbook shall be effective immediately from the adoption of this Resolution; and

BE IT FURTHER RESOLVED that copies of the revised Employee Handbook will be produced and distributed to all current and future employees of the Monroe Municipal Utilities Authority.

THIS RESOLUTION was duly adopted at the regular meeting of the Monroe Municipal Utilities Authority held on Wednesday, October 18, 2023.

MONROE MUNICIPAL UTILITIES AUTHORITY

BY: _____
Chairman

ATTEST: _____
Asst. Secretary