

**Present:** Mr. Manfredi, Mr. Schauer, Mr. Schwaiger, Mr. Simone, Mr. Ferguson, Mr. Neri, Mrs. Mahoney, Mr. Cossabone, Mr. Spratt, Mr. Fiore, Councilman O'Reilly

**Absent:** N/A

**Public in Attendance:** Mrs. Denise Nevico, Comptroller

**Salute to the flag**

Mrs. Rutter read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2023/2024 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on February 16, 2023."

**Public Portion**

A motion was made by Mr. Manfredi and seconded by Mr. Schauer to open the meeting to the public. The motion passed unanimously.

A motion was made by Mr. Schauer and seconded by Mr. Simone to close the meeting to the public. The motion passed unanimously.

**Approval of Minutes**

A motion was made by Mr. Simone and seconded by Mr. Manfredi to adopt the minutes of the Regular Meeting of May 17, 2023. The motion passed unanimously on a roll call vote with Mr. Schauer abstaining.

**Engineer's Report**

Mr. Manfredi moved Resolution No. 76-2023 – Resolution approving Form A application for Long Bridge Farms, LLC. Mr. Schwaiger seconded the motion, which passed unanimously on a roll call vote with Mr. Neri abstaining.

Mr. Simone moved Resolution No. 77-2023 – Resolution approving Form D application for Cakes for Sahree. Mr. Schwaiger seconded the motion, which passed unanimously on a roll call vote.

Mr. Simone moved Resolution No. 80-2023 - Resolution of the Monroe Municipal Utilities Authority authorizing a reduction in the Performance Guarantees and/or Cash Surety for Sanitary Sewer in Phase 3 of the Holly Oaks Estates project \$174,132.00 to \$87,066.00. Mr. Manfredi seconded the motion, which passed unanimously on a roll call vote.

Mr. Schwaiger questioned why would the MUA provide a reduction in a bond, is this a policy that we to incrementally decrease the bond as they complete the construction? Mr. Spratt replied correct, it is also in the Land Use Law. Mr. Schwaiger asked if there is any risk to the MUA with this reduction. Mr. Spratt replied there is no risk, because we retained enough to make sure if repairs are necessary then the bond is there to cover it.

**Executive Director's Report**

Mr. Schauer moved Resolution No. 71-2023 – Resolution approving a two-year contract with Mutual of Omaha for a Life Insurance Plan in the amount of \$12,000.00 per year. Mr. Manfredi seconded the motion, which passed unanimously on a roll call vote.

Mr. Simone moved Resolution No. 72-2023 – Resolution approving a two-year contract with Delta Dental of New Jersey, Inc. for a Dental Plan in the amount of \$50,000.00 per year. Mr. Manfredi seconded the motion, which passed unanimously on a roll call vote.

Mr. Manfredi moved Resolution No. 78-2023 – Resolution of the Monroe Municipal Utilities Authority authorizing membership with Omnia Partners a National Cooperative Purchasing Program. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

Mr. Manfredi questioned if this is the same as Source Well. Mrs. Mahoney confirmed it is.

Mr. Manfredi moved Resolution No. 79-2023 – Resolution of the Monroe Municipal Utilities Authority authorizing participation in an Indemnification Agreement with JDRA23, LLC d/b/a Nicoletta's on Main for use of the Authority's Main Street parking lot. Mr. Simone seconded the motion, which passed unanimously on a roll call vote.

Mr. Simone questioned if this would relieve us in case anyone falls in our parking lot and tries to sue us. Mr. Fiore replied, they have supplied us with a certificate of insurance and has indemnified us which will relieve us from the case.

Mr. Manfredi questioned if this agreement is with the owner of the property or the owner of the business. Mrs. Mahoney replied, this is not the owner of the property, this is the owner of the business.

Mr. Neri is concerned regarding the hours that they are allowed to use our parking lot, so it doesn't interfere with our hours of operation. Mrs. Mahoney replied that is a good point and she would like to see what the township has in place with the Pfeiffer Center and the Ambulance Hall. Mr. Fiore stated we certainly have the right to control their use of our parking lot with the Authority being the priority and we should get this in writing.

Mr. Manfredi moved Resolution No. 81-2023 – Resolution authorizing Budget transfers for the fiscal year 2023 Budget. Mr. Simone seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer moved Resolution No. 83-2023 – Resolution adopting an updated Organizational Chart for the Monroe Municipal Utilities Authority. Mr. Manfredi seconded the motion.

Mr. Schwaiger expressed some concerns regarding the Organizational Chart and who the Deputy Executive Director reports to. Mrs. Mahoney stated that this position was always listed under the Superintendent but if the Board feels as though that should be moved on the chart, we can address it at this time.

At this time, the Board agreed to wait until the next meeting to pass this resolution after some changes are made.

#### **Superintendent's Report**

Mr. Manfredi moved Resolution No. 73-2023 – Resolution awarding Coyne Chemical Co., Inc. the contract for Calcium Hypochlorite (Accu Tabs) for the fiscal year 2023/2024 at \$343.13 per pail. Mr. Simone seconded the motion, which passed unanimously on a roll call vote.

Mr. Schauer moved Resolution No. 74-2023 - Resolution awarding John Pflugfelder, Inc. the contract for the supply and delivery of heating oil for the fiscal year 2023/2024 at \$.25 delivery price and reseller car price of \$2.38 per gallon totaling \$2.63. Mr. Simone seconded the motion, which passed unanimously on a roll call vote.

Mr. Simone moved Resolution No. 75-2023 - Resolution awarding John Pflugfelder, Inc. the contract for the supply and delivery of ultra-low sulfur diesel fuel the fiscal year 2023/2024 at \$.25 delivery price and reseller rack price of \$2.38 per gallon totaling \$2.63. Mr. Schauer seconded the motion, which passed unanimously on a roll call vote.

#### **Solicitor's Report**

Mr. Fiore updated the Board on the current projects they have prepared Developer Agreements for. Also, they are in the process of making changes to the Authorities handbook that has been recommended by JIF.

#### **Chairman**

Mr. Neri asked for an update on the New Brooklyn Road water main project. Mr. Cossabone replied, we have crossed Morgan Road, down on New Brooklyn Road which is another 1,200 ft. This has not been filled or tested yet but hopefully it will be completed by the end of this week or early next week. Mr. Cossabone stated right past Walnut St all the way to New Brooklyn Road is 12" installed. That is a total of 24,000 ft completed.

