

RESOLUTION 46-23

**RESOLUTION APPROVING STAPLES AS A SUPPLIER FOR
OFFICE SUPPLIES SOURCEWELL CONTRACT #012320-SCC FOR
PERIOD COVERING MARCH 16, 2023, THROUGH APRIL 6, 2025,
IN AN AMOUNT NOT TO EXCEED \$17,500.00 PER YEAR**

WHEREAS, Pursuant to Resolution 85-20 the Monroe Municipal Utilities Authority authorized joining the SOURCEWELL national purchasing co-op, and.

WHEREAS, the Authority has a need for an agreement with Staples as a supplier for:

- Office Supplies
- Office Furniture
- Facilities Supplies

WHEREAS, said vendor is covered under the SOURCEWELL purchasing co-op under Contract #012320-SCC and

WHEREAS, funds are available and have been certified by the Certifying Financial Officer;

01-w-604-06 \$8,750.00
01-s- 604-06 \$8,750.00

Funds will be certified upon adoption of 23/24 and 24/25 budget.

WHEREAS, after reviewing the potential contract, the Authority intends to award a contract to Cummins for electrical energy power generation equipment Sourcewell contract number #012320-SCC.

WHEREAS, pursuant to the requirements of Public Law 2010 Chapter 139 and the Local Public Contracts Law the Authority verifies the following in reference to the Source well contract number #012320-SCC for a purchase agreement on Office Supplies, Office Furniture, Facility Supplies.


1. That the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, has been considered by one of the following:
 - A. Comparing current State contract pricing, available to other government entities, to that of the proposed national cooperative.
 - B. Comparing pricing for comparable goods or services under the contracting unit's current contracts or contracts available to it (i.e., New Jersey government base cooperative purchasing programs) to that of the proposed national cooperative.
 - C. Comparing recently procured comparable contracts entered by other public entities to that of the proposed national cooperative.
2. The national cooperative contract was awarded through a "competitive bidding process" that included open competition, or competition among those qualified or pre-qualified, submission of bids, and award pursuant to a "lowest responsible", "most advantageous to the public entity, price and other factors considered", or other similar standard employed by a public entity. This excludes contact awards based on unadvertised, "invitation only", negotiated, local preference, or sole source procurement practices.

3. The "competitive bidding process" that was used by the original contract awarding agency complies with N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws) and at a minimum, the original contract awarding agency did the following:
 - A. Publicly advertised in newspapers or on the Internet website maintained by the public entity in enough time to give notice in advance of the contract.
 - B. Awarded under a process that provides for public solicitation of proposals or qualifications.
 - C. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
 - D. Publicly opened and announced when awarded.
4. The contract being awarded must have been awarded by a contracting unit as defined in c.139 and was not awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, the original contract awarding agency meets the definition of a "contracting unit" as defined by New Jersey purchasing statutes.
5. The original bid was advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region)- not as strictly local contract that was made "national" or "regional" after the receipt of bids.
6. The vendor will comply with the following New Jersey laws by submitting the following required forms to the Authority, as if the contracts were originally awarded by the Authority:
 - A. New Jersey Business Registration Certificate for the contractor and all sub-contractors (i.e., copy of certificate)
 - B. Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
 - C. Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program) A non-collusion affidavit (only if required by a local unit), and.

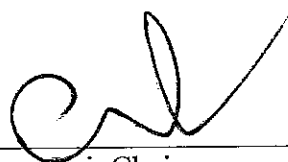
NOW, THEREFORE, BE IT RESOLVED by the Monroe Municipal Utilities Authority this resolution approving the purchase agreement with Staples Sourcewell contract number #012320-SCC, be adopted.

THIS RESOLUTION shall take effect immediately.

ATTEST:



Fred Schauer, Secretary

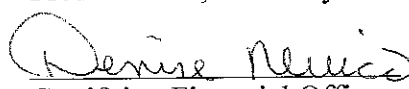


Tony Neri, Chairman

CERTIFICATION

I hereby certify the above to be a true copy of a resolution adopted by the Monroe Municipal Utilities Authority Board at their regular meeting held March 15, 2023.

Fred Schauer, Secretary



Certifying Financial Officer