



# **2018 AUTHORITY BUDGET**

## **Certification Section**

2018

**MONROE MUNICIPAL UTILITIES AUTHORITY**

**BUDGET**

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwart CPA, RMA Date: 7/5/2018

2018

**MONROE MUNICIPAL UTILITIES AUTHORITY**  
**BUDGET**

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Civera CPA, RMA Date: 5/22/2016

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2018 PREPARER'S CERTIFICATION

## MONROE MUNICIPAL UTILITIES AUTHORITY

### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Timothy Kiel		
Title:	Comptroller		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-6319
E-mail address	<a href="mailto:tkiel@monroemuanj.com">tkiel@monroemuanj.com</a>		

# 2018 APPROVAL CERTIFICATION

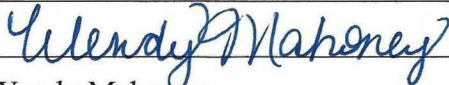
## MONROE MUNICIPAL UTILITIES AUTHORITY

### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Monroe Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20<sup>th</sup> day of June, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Interim Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	<a href="mailto:wmahoney@monroemuaj.com">wmahoney@monroemuaj.com</a>		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.monroemuanj.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Wendy Mahoney

Title of Officer Certifying compliance

Interim Executive Director

Signature

*Wendy Mahoney*

# Resolution No. 38-18

## 2018 AUTHORITY BUDGET RESOLUTION

### MONROE MUNICIPAL UTILITIES AUTHORITY

#### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

WHEREAS, the Annual Budget and Capital Budget for the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 has been presented before the governing body of the Monroe Municipal Utilities Authority at its open public meeting of April 18, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,027,100, Total Appropriations, including any Accumulated Deficit if any, of \$13,073,692, and Total Unrestricted Net Position utilized of \$46,592; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,259,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,259,000; and

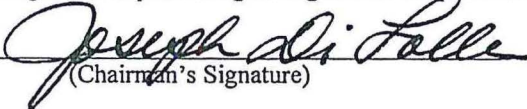
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Monroe Municipal Utilities Authority, at an open public meeting held on April 18, 2018; and that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Monroe Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 20, 2018.

  
(Chairman's Signature)

April 18, 2018  
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>		<u>Abstain</u>	<u>Absent</u>
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>		
J. DiLolle	Chairman	X			
H. Calloway	Vice-Chairman	X			
Vacant	Secretary	N/A	N/A	N/A	N/A
R. Simone	Treasurer	X			
A. Neri	Assistant Treasurer	X			
R. Bender	Alternate Board member	X			


# 2018 ADOPTION CERTIFICATION

## MONROE MUNICIPAL UTILITIES AUTHORITY

### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Monroe Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20<sup>th</sup> day of, June, 2018.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Interim Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	<a href="mailto:wmahoney@monroemuaj.com">wmahoney@monroemuaj.com</a>		

**MONROE MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION TO AMEND INTRODUCED BUDGET PRIOR TO ADOPTION**

**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**

**RESOLUTION # 50-18**

WHEREAS, the Monroe Municipal Utilities Authority Budget for the fiscal year July 1, 2018 to June 30, 2019 was approved for introduction on the 18<sup>th</sup> day of April 2018; and

WHEREAS, the Monroe Municipal Utilities Authority has determined that the tank painting project for \$1,650,000 should be funded through debt authorization through the New Jersey Infrastructure Bank as opposed to utilizing internal reserve funds; and

WHEREAS, the Monroe Municipal Utilities Authority has determined that there is a need for a mobile Video Inspection System at an estimated cost of \$125,000 and it should be funded through a debt authorization through the New Jersey Infrastructure Bank as opposed to utilizing internal reserve funds; and

WHEREAS, it is desired to amend said introduced budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Monroe Municipal Utilities Authority, County of Gloucester that the following amendments to the approved budget of July 1, 2018 to June 30, 2019 fiscal year be made:

<b>Water Division Capital Budget</b>						
	<b>Estimated Total</b>	<b>Unrestricted</b>	<b>Renewal &amp;</b>			
	<b>Cost</b>	<b>Net Position</b>	<b>Replacement</b>	<b>Debt</b>	<b>Capital</b>	<b>Other</b>
		<b>Utilized</b>	<b>Reserve</b>	<b>Authorization</b>	<b>Grants</b>	<b>Sources</b>
<b>From:</b>	\$ 2,377,000	\$ 779,744	\$ 967,356	\$ 629,900		
<b>Change:</b>	\$ -	\$ (52,744)	\$ (967,356)	\$ 1,020,100		
<b>To:</b>	\$ 2,377,000	\$ 727,000		\$ 1,650,000		

<b>Sewer Division Capital Budget</b>						
	<b>Estimated Total</b>	<b>Unrestricted</b>	<b>Renewal &amp;</b>			
	<b>Cost</b>	<b>Net Position</b>	<b>Replacement</b>	<b>Debt</b>	<b>Capital</b>	<b>Other</b>
		<b>Utilized</b>	<b>Reserve</b>	<b>Authorization</b>	<b>Grants</b>	<b>Sources</b>
<b>From:</b>	\$ 882,000	\$ 479,256	\$ 278,344	\$ 124,400		
<b>Change:</b>	\$ 125,000	\$ -	\$ -	\$ 125,000		
<b>To:</b>	\$ 1,007,000	\$ 479,256	\$ 278,344	\$ 249,400		

**MONROE MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION TO AMEND INTRODUCED BUDGET PRIOR TO ADOPTION**  
**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**  
**RESOLUTION # 50-18 (CONTINUED)**

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of Monroe Municipal Utilities Authority Budget so amended.

  
(Chairman's Signature)

June 20, 2018  
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>		<u>Abstain</u>	<u>Absent</u>
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>		
J. DiLolle	Chairman				
H. Calloway	Vice-Chairman				
R. Manfredi, Jr.	Secretary				
R. Simone	Treasurer				
A. Neri	Assistant Treasurer				
R. Bender	Alternate Board Member				

**MONROE MUNICIPAL UTILITIES AUTHORITY**

**2018 AUTHORITY BUDGET ADOPTION RESOLUTION**

**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**

**RESOLUTION # 51-18**

WHEREAS, the Annual Budget and Capital Budget for the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 has been presented before the governing body of the Monroe Municipal Utilities Authority at its open public meeting of April 18, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,027,100, Total Appropriations, including any Accumulated Deficit if any, of \$13,073,692, and Total Unrestricted Net Position utilized of \$46,592; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,384,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,206,256; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Monroe Municipal Utilities Authority, at an open public meeting held on June 20, 2018 that the Annual Budget and Capital Budget/Program of the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Chairman's Signature)

June 20, 2018  
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>		<u>Abstain</u>	<u>Absent</u>
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>		
J. DiLolle	Chairman				
H. Calloway	Vice-Chairman				
R. Manfredi, Jr.	Secretary				
R. Simone	Treasurer				
A. Neri	Assistant Treasurer				
R. Bender	Alternate Board Member				

# **2018 AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

## MONROE MUNICIPAL UTILITIES AUTHORITY

### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The overall operating budget, excluding Debt Service (See Page F-4 & F-5) has decreased \$37,050. This is mainly due to the retiring of employees and promoting from within, without replacing the vacated positions. The decrease in salary and wages was used to offset other increases.

Salaries & Benefits - While all employees will receive a 3% raise, the executive director and the comptroller both retired in fiscal year 2018. The executive director will be replaced by the assistant executive director and the assistant executive director position is being eliminated. Further, the salary of the next executive director will be less than the previous. Also, the comptroller position is being replaced by a part time professional service consultant and the costs for this position has been added to the administration other category under the "Accounting" line. We also had one operations employee and one finance employee retire and they were replaced by lower salaried individuals.

Water Meters – The Authority has been replacing older meters for the past five years. For the past few years, the meters were paid for out of the renewal and replacement fund in the capital budget and were not included in the operating budget. Since the meters do not meet the internal capitalization criteria of the Authority, they are expensed at the end of the year as major repairs and expenses. We feel it would be better to include these in the operating budget going forward since they are ultimately expensed in the financial statements. While the meter budget line shows an increase of \$190,000, this is consistent with prior year meter purchases.

Engineering – The Authority is currently evaluating plans to begin a 5 year capital improvement plan. It is unknown at this time which projects will actually be selected so this so the additional work required to assess the condition of the Authority's infrastructure is being charged to operating. Once a construction project is selected, all applicable engineering will be charged to the capital budget.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

There is a planned rate increase in sewer revenues due to the Gloucester County Municipal Utilities Authority increasing their billings for sewage treatment by 2% in January 2017. The rates were not increased in fiscal year 2018 when the GCUA increased their rate and the Authority determined net position should be utilized to absorb the increase in GCUA rates in order to defer the cost to the rate payers.

# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS (CONTINUED)

## MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy is made up of mostly residential users which is unlike other Authority's in the region who have a large amounts of commercial users. Many of the other water and sewer authorities charge higher rates to commercial users in order to reduce rates on residential users. Having such a large residential user base means any rate change must be carefully studied so that it does not put undue harm on the residential users.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Net Position is utilized to absorb the anticipated loss in the water division until a detailed rate study is conducted over the latter half of 2018. A number of water and sewer capital projects are planned and the goal is to utilize net position as opposed to issuing debt and having to pay interest.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None.

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

None.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See Attached.



## MENU

# Rates & Info

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## Schedule 1 – Sewer Service Charges

### Residential Users

Effective April 1, 2017, Residential sewer connections shall be charged at an annual rate of \$470.28 per billing service unit payable monthly. Residential users shall be billed at \$39.19 per month, and shall be billed in advance.

### Non-Residential Users

Effective April 1, 2017, Non-residential users shall be charged at an annual rate of \$470.28 per Billing Service Unit, or \$5.66/1,000 gallons per water meter effective April 1, 2017, based on water consumption. Non-residential users shall be billed monthly and shall be billed in advance; excess water shall be billed on a monthly basis.

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## Schedule 2 – Water Service Charges

Charges for Water Service are: (Revised 07/01/15)

Minimum Rate: \$ 18.70 per month – 3,500 gallons allowance monthly (per Service Unit)

Excess Rate: Thereafter \$ 6.20 per 1,000 gallons for 3,500- 10,000 gallons Effective July 1, 2015 11,000 – 20,000 – \$7.20 per thousand gallons 21,000 – 30,000 – \$8.20 per thousand gallons over 31,000 – \$9.20 per thousand gallons

Whereas the minimum number of service units will be determined in accordance with the Definition of Classes.

Each additional service unit served through the same meter shall be charged per month above the minimum charge. The minimum water charge shall be billed in advance and the excess shall be billed in arrears.

A. Water for building purposes shall be metered and charged:

\$ 6.20 per 1,000 gallons for 3,500 to 10,000 \$ 7.20 per 1,000 gallons for 11,000 to 20,000 \$ 8.20 per 1,000 gallons for 21,000 to 30,000 \$ 9.20 per 1,000 gallons over 31,000 gallons (At construction site/unassisted by Authority Personnel)

Temporary metered service shall be provided for building purposes and other construction directly in connection therewith. The following rates will apply:

Application Fee ..... \$ 25.00

Deposit on service line adaptor with meter (to be returned to user when temporary service is terminated.) ..... \$ 750.00

All other items and provisions of the existing rates, rules and regulations adopted by said Authority previously are hereby declared in full force and effect, except only as herein specifically amended, revised or modified.

B. Water for building purposes shall be metered and charged:

\$50.00 ..... 0 to 1000 gallons \$ 6.20 per 1,000 gallons to 10,000 gallons \$ 7.20 per 1,000 gallons from 11,000 to 20,000 \$ 8.20 per 1,000 gallons from 21,000 to 30,000 \$ 9.20 per 1,000 gallons over 31,000 gallons (On Authority premises/assisted by Authority Personnel)

DEFINITION OF CLASSES OF USE FOR DETERMINING SEWER AND WATER SERVICE UNIT MINIMUMS Information available upon request.

DEFINITION OF SERVICE UNIT: Shall mean equivalent service unit and shall be equal to a dwelling unit using 212 gallons of service per day, recomputed annually according to N.J.S.A. 40:NB.21. (adjusted 04/01/14)

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## Schedule 3 – Connection Fees/Water & Sewer Permit

### ATTRIBUTING SERVICE UNITS

In attributing service units to the issuance of water & sewer permits for residential and commercial accounts, the estimated daily flow of water for the connection shall be divided by the average daily flow of water to the average single family residence in the Authority's district, to provide the number of service units to be attributed. (N.J. Statutes Annotated, Title 40, Section 40:14B-21.)

If, after one year, the applicant-owner has not shown proof of connection, the connection permit will be deemed invalid and the fees will be returned by the Authority. The applicant may, however, renew his application for a period of one year evidenced by submittal of a new application. If, however, a new application is submitted at any time, the new application shall be at the prevailing fees at the time of submitting the new application. This section shall be strictly adhered to:

#### CONNECTION FEE PER UNIT

#### WTR PERMIT – RESIDENTIAL, COMMERCIAL & INDUSTRIAL USERS: PER SER. UNIT (REVISED 04/01/14)

Effective April 1, 2014, the connection fee for new water connections per unit are:  
\$ 3,300.00 for 1" service

The connection fee for a fire service connection is:  
\$ 3,300.00 per service

Meter and Meter Pit, Yolk/Flange, Tap Fee, Corp/Curb Stop, Curb Box and plumbing fittings will be assessed and is due at the time permit is issued.

#### SEWER PERMIT – RESIDENTIAL USERS: PER SERVICE UNIT (Revised 04/01/2014)

Permit: \$3,100.00

\* A Gloucester County Utilities Authority permit must be purchased before the Monroe MUA will issue it's sewer permit. The cost of the GCUA permit: \$2,314.00 (eff. (1/11/18)

The Service Unit(s) assigned to the various class of users if listed under Classes of Use.

#### LANDSCAPING SPRINKLER SYSTEM/RESIDENTIAL

PERMIT \$3,300.00 for 1" service

Inside meter must be taken out and installed outside. Plumber does work – Authority inspects. The Authority is not responsible for pressure problems. Letter is required from resident stating that the Authority will not be held responsible for pressure problems. Cost for Sprinkler System depends upon the size of the line and does not include meter, pit, lid, yolk and flange.

ADDITIONAL FEES AFTER THE ABOVE APPLICATIONS HAVE BEEN REVIEWED ONE OF THE FOLLOWING PERMITS MAY BE REQUIRED. TOWNSHIP STREET OPENING PERMIT

The applicant must apply for this permit from the Township Clerk prior to obtaining any Water/Sewer Permits.

COUNTY ROAD OPENING PERMIT

The applicant must apply for this permit prior to obtaining any Water/Sewer Permits.

STATE HIGHWAY ROAD OPENING PERMIT

The Authority will obtain this permit from the State for the applicant at the time they are applying for Water/Sewer Permits.

NOTE: The cost of the above permits are payable by the applicant and depends upon the location and size of the opening.

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## Schedule 4 – Miscellaneous Charges

Search Fee: \$.05 per page

Returned Check Assessment: \$25.00

Meter Service:

Final Reading Fee: \$25.00

Service Charge for repair to tampered meter and parts: \$50.00

Restoration fee following shut-off for water delinquency: \$50.00

Restoration fee following shut-off for sewer delinquency: \$150.00

Customer request for termination of water service: \$50.00

\*\* A request for termination of water service does not entitle that customer to an abatement for water charges. Minimum monthly water charges continue to be billed

Restoration fee following water shut-off at customer's request: \$50.00

Test of meter at customer's request (for each water service meter having an outlet not exceeding 1 inch): \$25.00 (per inch for other water service meters larger than 1 inch in diameter): \$50.00

All residential meters shall be maintained by the M.U.A. so far as ordinary wear and tear are concerned, but damage due to freezing, hot water or external causes shall be paid for by the customer:

Service charge to restore service where customer has turned water back on at curb after M.U.A. shut-off for delinquency and M.U.A. preventative action was required: \$100.00.

Service charge to restore service where customer has unplugged sewer after M.U.A. shut off for delinquency and M.U.A. preventative action was required: \$300.00.

#### SHUSTER VENT AND/OR WATER CAP

In the event a shuster vent and/or water cap is damaged and must be replaced this device can be purchased and installed by the homeowner.

If the homeowner request that the Authority purchase and install the device there will be a \$62.80 charge. This fee encompasses the product and labor cost.

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## Schedule 5 – Fire Service

Information available upon request.

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## Forms

- [OPRA REQUEST FORM](#)
- [New tenant form](#)
- [Escrow Agreement and W-9](#)
- [Form A](#)
- [Form B](#)
- [Form C](#)
- [Form D](#)
- [Veteran's Rate Application Form](#)

If you need a Form E-A, Form E-D or Form E-D Exempt please contact Linda Maurone at 856-226-3628.

Do you qualify for the PAAD Program? [Click here to find out.](#)

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# AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Monroe Municipal Utilities Authority		
<b>Federal ID Number:</b>	21-6008392		
<b>Address:</b>	372 South Main Street		
<b>City, State, Zip:</b>	Williamstown	NJ	08094
<b>Phone: (ext.)</b>	856-629-1444	<b>Fax:</b>	856-629-6319

<b>Preparer's Name:</b>	Timothy Kiel		
<b>Preparer's Address:</b>	372 South Main Street		
<b>City, State, Zip:</b>	Williamstown	NJ	08094
<b>Phone: (ext.)</b>	856-629-1444	<b>Fax:</b>	856-629-6319
<b>E-mail:</b>	<a href="mailto:tkiel@monroemunnj.com">tkiel@monroemunnj.com</a>		

<b>Chief Executive Officer:</b>	Wendy Mahoney		
<b>Phone: (ext.)</b>	856-629-1444	<b>Fax:</b>	856-629-1180
<b>E-mail:</b>	<a href="mailto:wmahoney@monroemuanj.com">wmahoney@monroemuanj.com</a>		

<b>Chief Financial Officer:</b>	Timothy Kiel		
<b>Phone: (ext.)</b>	856-629-1444	<b>Fax:</b>	856-629-1180
<b>E-mail:</b>	<a href="mailto:tkiel@monroemuanj.com">tkiel@monroemuanj.com</a>		

<b>Name of Auditor:</b>	Michael Welding		
<b>Name of Firm:</b>	Bowman & Company		
<b>Address:</b>	6 N. Broad Street, Suite 201		
<b>City, State, Zip:</b>	Woodbury	NJ	08096
<b>Phone: (ext.)</b>	856-782-2892	<b>Fax:</b>	856-782-5092
<b>E-mail:</b>	<a href="mailto:mwelding@bowmanllp.com">mwelding@bowmanllp.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## MONROE MUNICIPAL UTILITIES AUTHORITY

### BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 50
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$2,642,466
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 1
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. All non-management employees are covered by a negotiated labor agreement. Management employees are covered by employment agreements approved directly by the board. Prior to the fiscal year end, the Controller calculates all salary changes in accordance with the applicable labor or employment contracts and submits them to the board for approval. The salary of every employee is approved by resolution by the board annually for the period July 1, X1 through June 30, X2.
- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? The superintendent has been reimbursed for meals, tolls and parking when attending training seminars and the cost is less than \$100.00.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
  - b. Travel for companions **No**
  - c. Tax indemnification and gross-up payments **No**
  - d. Discretionary spending account **No**
  - e. Housing allowance or residence for personal use **No**
  - f. Payments for business use of personal residence **No**
  - g. Vehicle/auto allowance or vehicle for personal use **Yes**
  - h. Health or social club dues or initiation fees **No**
  - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES** If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
MONROE MUNICIPAL UTILITIES AUTHORITY**

**BUDGET**

**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

Monroe Township Municipal Utilities Authority  
 For the Period July 1, 2018 to June 30, 2019

Name	Title	Position (Can Check more than 1 Column for each person)					Reportable Compensation from Authority (W-2/ 1099)			Names of Other Public Entities where Individual is an Employee or Member of the Governing Body <b>(1) See note below</b>	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation from Authority (W-2/ 1099)	Total Compensation All Public Entities	
		Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							Estimated amount of other compensation from the Authority (health benefits, pension, etc.)
1 Hank Calloway	Vice Chairman	X	X				\$ 1,125	\$ -	\$ -	\$ 31,492	\$ 32,617	None		\$ -	\$ -	\$ 32,617
2 Joseph DiLolle	Chairman	X	X				1,500		5,500	8,518	15,518	None		0	0	15,518
3 Nicholas Pileggi	Treasurer Until 3/17/17	X	X				375		333	406	1,114	Washington Twp DirMunServices	48	122,532	0	123,646
4 Robert Simone	Treasurer After 3/17/17	X	X				750		-	-	750	None		0	0	750
5 William Morrison	Secretary	X	X				1,125		-	-	1,125	None		0	0	1,125
6 Anthony Neri	Asst. Treasurer	X					1,125		-	-	1,125	None		0	0	1,125
7 Robert R. Bender	Alternate		X	X			1,125		-	-	1,125	None		0	0	1,125
8 Jerry Moore	Finance Director/ Asst. Secretary	40		X			128,417		15,738	29,724	173,879	None		0	0	173,879
9										0	0	None		0	0	0
10 Edward Haaf	Superintendent	40		X			132,465		7,800	42,242	182,507	None		0	0	182,507
11 Joseph Paparo	Wtr/Swr Supervisor	40		X			113,913		7,469	42,242	163,624	None		0	0	163,624
12 Douglas Phillips	Asst. Superintendent	40		X			107,286		8,507	29,849	145,643	None		0	0	145,643
13										0	0			0	0	0
14										0	0			0	0	0
15										0	0			0	0	0
<b>Total:</b>							<u>\$ 489,206</u>	<u>\$ -</u>	<u>\$ 45,347</u>	<u>\$ 184,474</u>	<u>\$ 719,027</u>			<u>\$ 122,532</u>	<u>\$ -</u>	<u>\$ 841,559</u>

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

## Schedule of Health Benefits - Detailed Cost Analysis

Monroe Township Municipal Utilities Authority  
 For the Period July 1, 2018 to June 30, 2019

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost		\$ Increase (Decrease)	% Increase (Decrease)
	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget				Estimate per Employee Current Year	Total Prior year Year Cost		
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	9	\$ 14,052	8	\$ 126,472	8	\$ 12,650	\$ 101,196	\$ 25,275	25.0%
Parent & Child	3	25,598	3	76,794	3	23,154	69,461	7,334	10.6%
Employee & Spouse (or Partner)	2	28,740	2	57,480	2	26,004	52,007	5,473	10.5%
Family	15	38,682	14	580,236	14	35,023	490,326	89,910	18.3%
Employee Cost Sharing Contribution (enter as negative - )				(150,000)			(153,889)	3,889	-2.5%
<b>Subtotal</b>	<b>29</b>		<b>27</b>	<b>690,982</b>			<b>559,102</b>	<b>131,880</b>	<b>23.6%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage				-			-	-	#DIV/0!
Parent & Child				-			-	-	#DIV/0!
Employee & Spouse (or Partner)	2	23,940	1	47,880	1	26,004	26,004	21,877	84.1%
Family				-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )				(500)			(500)	-	0.0%
<b>Subtotal</b>	<b>2</b>		<b>1</b>	<b>47,380</b>			<b>25,504</b>	<b>21,877</b>	<b>85.8%</b>
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	3	7,419	3	22,256	3	6,744	20,233	2,023	10.0%
Parent & Child	0			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	6	20,200	6	121,200	6	18,364	110,182	11,018	10.0%
Family	1	41,621	1	41,621	1	37,837	37,837	3,784	10.0%
Employee Cost Sharing Contribution (enter as negative - )								-	#DIV/0!
<b>Subtotal</b>	<b>10</b>		<b>10</b>	<b>185,077</b>			<b>168,252</b>	<b>16,825</b>	<b>10.0%</b>
<b>GRAND TOTAL</b>	<b>41</b>		<b>38</b>	<b>\$ 923,440</b>			<b>\$ 752,857</b>	<b>\$ 170,582</b>	<b>22.7%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
No	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

## Schedule of Accumulated Liability for Compensated Absences

MonroeTownship Muncipal Utilities Authority  
 For the Period July 1, 2018 to June 30, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

**X** Box if Authority has no Compensated Absences X

*Legal Basis for Benefit  
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached	193.56	\$ 57,526	x		
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<u>\$ 57,526</u>			

The total Amount Should agree to most recently issued audit report for the Authority

**MonroeTownship Municipal Utilities Authority**

For the Period July 1, 2018

to

June 30, 2019

*Legal Basis for Benefit*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Days of Accumulated Absences Adjusted to Allowable Payout	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
ADAMS G.	9.81	2.31	\$ 954	x		
CARUSO G.	10.19	2.69	630	x		
COLIN, W.	24.00	16.50	4,318	x		
COSSABOON TY	0.00	-7.50	(1,632)	x		
DEERY, J.	8.97	1.47	203	x		
DENNENY C.	17.00	9.50	3,531	x		
DENNENY, K.	15.00	7.50	2,868	x		
DIORIO E.	15.00	7.50	2,498	x		
GALLAGHER P.	12.50	7.50	2,741	x		
GARBOWSKI, J	8.75	1.25	223	x		
GAUDIO, M.	15.19	7.69	1,603	x		
HAAF E.	15.00	7.50	4,028	x		
HANRATTY, C.	5.19	-2.31	(417)	x		
JACONSKI J.	23.00	15.50	5,309	x		
JENGEHINO, N	7.00	-0.50	(82)	x		
KEUBLER, JOHN	10.25	2.75	818	x		
MAHONEY W.	8.75	1.25	470	x		
MANCINI, N	6.50	-1.00	(180)	x		
MANFREDI J.	15.00	7.50	1,765	x		
MANFREDI, III R.	15.00	7.50	1,563	x		
MAURONE L.	15.00	7.50	2,805	x		
MC GRAIL J	16.00	8.50	2,295	x		
MC NELLIS, A.	1.25	1.25	131	x		
MILAM, L.	5.44	-2.06	(372)	x		
MILLER, G.	12.00	4.50	1,054	x		
MOORE, J.	15.00	7.50	4,106	x		
MOORE, V.	4.38	-3.13	(501)	x		
PAPARO J.	15.00	7.50	3,445	x		
PENNINGTON, A	11.00	3.50	916	x		
PHILLIPS D.	15.00	7.50	3,276	x		
PRUS, P.	8.75	8.75	829	x		
RUTTER, J.	11.25	11.25	1,453	x		
SEELEY, K.	18.91	11.41	2,379	x		
SIMONE, N.	10.00	10.00	1,550	x		
SUAREZ, D.	15.00	7.50	1,281	x		
TAYLOR, A.	15.00	7.50	1,670	x		

**Total liability for accumulated compensated absences at beginning of current year**

431.06      193.56      \$ 57,526

**The total Amount Should agree to most recently issued audit report for the Authority**



# **2018 AUTHORITY BUDGET**

## **Financial Schedules Section**

## SUMMARY

Monroe Township Municipal Utilities Authority  
 For the Period July 1, 2018 to June 30, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 5,958,000	\$ 7,048,200	\$ -	\$ -	\$ -	\$ -	\$ 13,006,200	\$ 12,757,435	\$ 248,765	1.9%
Total Non-Operating Revenues	11,700	9,200	-	-	-	-	20,900	13,826	7,074	51.2%
Total Anticipated Revenues	5,969,700	7,057,400	-	-	-	-	13,027,100	12,771,261	255,839	2.0%
<b>APPROPRIATIONS</b>										
Total Administration	924,085	941,185	-	-	-	-	1,865,269	2,095,068	(229,799)	-11.0%
Total Cost of Providing Services	3,328,495	5,277,710	-	-	-	-	8,606,206	8,413,457	192,749	2.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,338,250	391,750	-	-	-	-	1,730,000	1,635,000	95,000	5.8%
Total Operating Appropriations	5,590,830	6,610,645	-	-	-	-	12,201,475	12,143,525	57,950	0.5%
Total Interest Payments on Debt	425,462	133,411	-	-	-	-	558,873	627,736	(68,863)	-11.0%
Total Other Non-Operating Appropriations	-	313,344	-	-	-	-	313,344	-	313,344	#DIV/0!
Total Non-Operating Appropriations	425,462	446,755	-	-	-	-	872,217	627,736	244,481	38.9%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,016,292	7,057,400	-	-	-	-	13,073,692	12,771,261	302,431	2.4%
Less: Total Unrestricted Net Position Utilized	46,592	-	-	-	-	-	46,592	-	46,592	#DIV/0!
Net Total Appropriations	5,969,700	7,057,400	-	-	-	-	13,027,100	12,771,261	255,839	2.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>-100.0%</b>

# Revenue Schedule

## Monroe Township Municipal Utilities Authority

For the Period July 1, 2018 to June 30, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	3,515,243	4,452,500					\$ 7,967,743	\$ 7,778,643	\$ 189,100	2.4%
Business/Commercial	2,144,857	2,279,000					4,423,857	4,357,524	66,333	1.5%
Industrial		135,000					135,000	131,068	3,932	3.0%
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>5,660,100</b>	<b>6,866,500</b>	-	-	-	-	<b>12,526,600</b>	<b>12,267,235</b>	<b>259,365</b>	<b>2.1%</b>
<i>Connection Fees</i>										
Residential	165,000	155,000					320,000	320,000	-	0.0%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>165,000</b>	<b>155,000</b>	-	-	-	-	<b>320,000</b>	<b>320,000</b>	<b>-</b>	<b>0.0%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>	<b>-</b>	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Hydrant & Sprinkler Fees	54,900						54,900	87,000	(32,100)	-36.9%
Meters & Yolks	37,800						37,800	35,300	2,500	7.1%
Permit Agreement Interest	1,800	900					2,700	16,900	(14,200)	-84.0%
Other	38,400	25,800					64,200	31,000	33,200	107.1%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>132,900</b>	<b>26,700</b>	-	-	-	-	<b>159,600</b>	<b>170,200</b>	<b>(10,600)</b>	<b>-6.2%</b>
<b>Total Operating Revenues</b>	<b>5,958,000</b>	<b>7,048,200</b>	-	-	-	-	<b>13,006,200</b>	<b>12,757,435</b>	<b>248,765</b>	<b>1.9%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>-</b>	<b>-</b>	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	11,700	9,200					20,900	13,826	7,074	51.2%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>11,700</b>	<b>9,200</b>	-	-	-	-	<b>20,900</b>	<b>13,826</b>	<b>7,074</b>	<b>51.2%</b>
<b>Total Non-Operating Revenues</b>	<b>11,700</b>	<b>9,200</b>	-	-	-	-	<b>20,900</b>	<b>13,826</b>	<b>7,074</b>	<b>51.2%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 5,969,700</b>	<b>\$ 7,057,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,027,100</b>	<b>\$ 12,771,261</b>	<b>\$ 255,839</b>	<b>2.0%</b>

# Prior Year Adopted Revenue Schedule

## Monroe Township Municipal Utilities Authority

### FY 2018 Adopted Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	3,455,829	4,322,814					\$ 7,778,643
Business/Commercial	2,144,857	2,212,667					4,357,524
Industrial		131,068					131,068
Intergovernmental							-
Other							-
Total Service Charges	5,600,686	6,666,549	-	-	-	-	12,267,235
<i>Connection Fees</i>							
Residential	165,000	155,000					320,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	165,000	155,000	-	-	-	-	320,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Hydrant & Sprinkler Fees	87,000						87,000
Meters & Yolks	35,300						35,300
Interest/Principal Permit Agreements	16,900						16,900
Other	23,000	8,000					31,000
							-
							-
							-
							-
							-
							-
Total Other Revenue	162,200	8,000	-	-	-	-	170,200
Total Operating Revenues	5,927,886	6,829,549	-	-	-	-	12,757,435
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	6,913	6,913					13,826
Penalties							-
Other							-
Total Interest	6,913	6,913	-	-	-	-	13,826
Total Non-Operating Revenues	6,913	6,913	-	-	-	-	13,826
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 5,934,799</b>	<b>\$ 6,836,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,771,261</b>

# Appropriations Schedule

Monroe Township Municipal Utilities Authority  
 For the Period July 1, 2018 to June 30, 2019

	<b>FY 2019 Proposed Budget</b>						<b>Total All</b>	<b>FY 2018 Adopted</b>	<b>Budget</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Water	Sewer	N/A	N/A	N/A	N/A	Operations	Total All	Proposed vs.	Proposed vs.	
								Operations	All Operations	Adopted	Adopted
<b>OPERATING APPROPRIATIONS</b>											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 330,743	\$ 330,743					\$ 661,486	\$ 855,134	\$ (193,648)	-22.6%	
Fringe Benefits	204,817	204,817					409,633	519,884	(110,251)	-21.2%	
Total Administration - Personnel	535,560	535,560	-	-	-	-	1,071,119	1,375,018	(303,899)	-22.1%	
<i>Administration - Other (List)</i>											
See Attached	388,525	405,625					794,150	720,050	74,100	10.3%	
Type in Description							-	-	-	#DIV/0!	
Type in Description							-	-	-	#DIV/0!	
Type in Description							-	-	-	#DIV/0!	
Miscellaneous Administration*							-	-	-	#DIV/0!	
Total Administration - Other	388,525	405,625	-	-	-	-	794,150	720,050	74,100	10.3%	
Total Administration	924,085	941,185	-	-	-	-	1,865,269	2,095,068	(229,799)	-11.0%	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	986,632	986,632					1,973,264	1,995,316	(22,052)	-1.1%	
Fringe Benefits	610,983	610,983					1,221,967	1,213,066	8,901	0.7%	
Total COPS - Personnel	1,597,615	1,597,615	-	-	-	-	3,195,231	3,208,382	(13,151)	-0.4%	
<i>Cost of Providing Services - Other (List)</i>											
See Attached	1,730,880	3,680,095					5,410,975	5,205,075	205,900	4.0%	
Type in Description							-	-	-	#DIV/0!	
Type in Description							-	-	-	#DIV/0!	
Type in Description							-	-	-	#DIV/0!	
Miscellaneous COPS*							-	-	-	#DIV/0!	
Total COPS - Other	1,730,880	3,680,095	-	-	-	-	5,410,975	5,205,075	205,900	4.0%	
Total Cost of Providing Services	3,328,495	5,277,710	-	-	-	-	8,606,206	8,413,457	192,749	2.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,338,250	391,750	-	-	-	-	1,730,000	1,635,000	95,000	5.8%	
Total Operating Appropriations	5,590,830	6,610,645	-	-	-	-	12,201,475	12,143,525	57,950	0.5%	
<b>NON-OPERATING APPROPRIATIONS</b>											
Total Interest Payments on Debt	425,462	133,411	-	-	-	-	558,873	627,736	(68,863)	-11.0%	
Operations & Maintenance Reserve							-	-	-	#DIV/0!	
Renewal & Replacement Reserve		313,344					313,344	-	313,344	#DIV/0!	
Municipality/County Appropriation							-	-	-	#DIV/0!	
Other Reserves							-	-	-	#DIV/0!	
Total Non-Operating Appropriations	425,462	446,755	-	-	-	-	872,217	627,736	244,481	38.9%	
<b>TOTAL APPROPRIATIONS</b>	<b>6,016,292</b>	<b>7,057,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,073,692</b>	<b>12,771,261</b>	<b>302,431</b>	<b>2.4%</b>	
<b>ACCUMULATED DEFICIT</b>							-	-	-	#DIV/0!	
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>6,016,292</b>	<b>7,057,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,073,692</b>	<b>12,771,261</b>	<b>302,431</b>	<b>2.4%</b>	
<b>UNRESTRICTED NET POSITION UTILIZED</b>											
Municipality/County Appropriation							-	-	-	#DIV/0!	
Other	46,592						46,592	-	46,592	#DIV/0!	
Total Unrestricted Net Position Utilized	46,592						-	-	46,592	#DIV/0!	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 5,969,700</b>	<b>\$ 7,057,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,027,100</b>	<b>\$ 12,771,261</b>	<b>\$ 255,839</b>	<b>2.0%</b>	

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 279,541.50    \$ 330,532.25    \$ -    \$ -    \$ -    \$ -    \$ 610,073.75

# Prior Year Adopted Appropriations Schedule

## Monroe Township Municipal Utilities Authority

	<i>FY 2018 Adopted Budget</i>						<b>Total All</b>
	<b>Water</b>	<b>Sewer</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>Operations</b>
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 427,567	\$ 427,567					\$ 855,134
Fringe Benefits	259,942	259,942					519,884
Total Administration - Personnel	687,509	687,509	-	-	-	-	1,375,018
<i>Administration - Other (List)</i>							
See Attached	362,705	357,345					720,050
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	362,705	357,345	-	-	-	-	720,050
Total Administration	1,050,214	1,044,854	-	-	-	-	2,095,068
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	997,658	997,658					1,995,316
Fringe Benefits	606,533	606,533					1,213,066
Total COPS - Personnel	1,604,191	1,604,191	-	-	-	-	3,208,382
<i>Cost of Providing Services - Other (List)</i>							
Type In Description	1,534,820	3,670,255					5,205,075
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,534,820	3,670,255	-	-	-	-	5,205,075
Total Cost of Providing Services	3,139,011	5,274,446	-	-	-	-	8,413,457
Total Principal Payments on Debt Service in Lieu of Depreciation	1,267,000	368,000	-	-	-	-	1,635,000
Total Operating Appropriations	5,456,225	6,687,300	-	-	-	-	12,143,525
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	478,574	149,162	-	-	-	-	627,736
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	478,574	149,162	-	-	-	-	627,736
<b>TOTAL APPROPRIATIONS</b>	<b>5,934,799</b>	<b>6,836,462</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,771,261</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>5,934,799</b>	<b>6,836,462</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,771,261</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 5,934,799</b>	<b>\$ 6,836,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,771,261</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 272,811.25	\$ 334,365.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 607,176.25
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**MonroeTownship Muncipal Utilities Authority**

Expenditure Account Description	Fiscal Year 2019	Fiscal Year 2018	Change	
	Proposed Budget	Adopted Budget	Dollar	%
SEWER SALARIES & WAGES:				
SEWER SW - SALARIES - BOARD OF DIRECTORS	\$ 2,375	\$ 2,375	\$ -	0%
SEWER SW - SALARIES - EMPLOYEES	328,368	425,192	(96,824)	-23%
<b>Totals</b>	<b>330,743</b>	<b>427,567</b>	<b>(96,824)</b>	<b>-23%</b>
<b>Total Administration Salaries &amp; Wages - Sewer</b>	<b>\$ 330,743</b>	<b>\$ 427,567</b>	<b>\$ (96,824)</b>	<b>-23%</b>
SEWER FRINGE BENEFITS:				
SEWER FB - PERS	\$ 44,438	\$ 46,897	\$ (2,459)	-5%
SEWER FB - FICA	20,512	26,670	(6,158)	-23%
SEWER FB - UNEMPLOYMENT	1,506	1,800	(294)	-16%
SEWER FB - MEDICARE	4,795	6,300	(1,505)	-24%
<b>Totals</b>	<b>71,251</b>	<b>81,667</b>	<b>(10,416)</b>	<b>-13%</b>
SEWER FB - RETIRED EMPLOYEE HEALTH	27,366	31,575	(4,209)	-13%
SEWER FB - EMPLOYEE HEALTH INSURANCE	99,421	140,100	(40,679)	-29%
SEWER FB - EMPLOYER HEALTH INSURANCE	6,779	6,600	179	3%
<b>Totals</b>	<b>133,565</b>	<b>178,275</b>	<b>(44,710)</b>	<b>-25%</b>
<b>Total Administration Fringe Benefits - Sewer</b>	<b>\$ 204,817</b>	<b>\$ 259,942</b>	<b>\$ (55,125)</b>	<b>-21%</b>
SEWER ADMINISTRATION OTHER EXPENSES:				
SEWER ADMIN OE - ADVERTISING	\$ 1,500	\$ 1,750	\$ (250)	-14%
SEWER ADMIN OE - COMPUTER EXPENSE	31,000	32,500	(1,500)	-5%
SEWER ADMIN OE - ANNUAL FEES	3,750	5,250	(1,500)	-29%
SEWER ADMIN OE - OFFICE MAINT CONTRACTS	9,100	7,920	1,180	15%
SEWER ADMIN OE - POSTAGE	31,000	31,000	-	0%
SEWER ADMIN OE - STATIONARY SUPPLIES	28,250	29,250	(1,000)	-3%
SEWER ADMIN OE - OPERATIONS INS POLICIES	80,500	80,500	-	0%
<b>Totals</b>	<b>185,100</b>	<b>188,170</b>	<b>(3,070)</b>	<b>-2%</b>
SEWER ADMIN OE - TRAINING - EMPLOYEES	5,525	4,025	1,500	37%
SEWER ADMIN OE - TRAINING - EMPLOYERS	-	-	-	-
<b>Totals</b>	<b>5,525</b>	<b>4,025</b>	<b>1,500</b>	<b>37%</b>
SEWER ADMIN OE - AUDITOR	27,500	27,500	-	0%
SEWER ADMIN OE - BOND COUNCIL	-	-	-	-
SEWER ADMIN OE - ACCOUNTING	25,000	-	25,000	-
SEWER ADMIN OE - ENGINEER	99,800	75,000	24,800	33%
SEWER ADMIN OE - SOLICITOR	37,500	37,500	-	0%
SEWER ADMIN OE - LITIGATION	15,500	15,500	-	0%
SEWER ADMIN OE - TRUSTEE	7,200	7,150	50	1%
SEWER ADMIN OE - MISCELLANEOUS	2,500	2,500	-	0%
SEWER ADMIN OE - GASB 45 ACCRUAL(CY EXP)	-	-	-	-
<b>Totals</b>	<b>215,000</b>	<b>165,150</b>	<b>49,850</b>	<b>30%</b>
<b>Total Administration Other - Sewer</b>	<b>\$ 405,625</b>	<b>\$ 357,345</b>	<b>\$ 48,280</b>	<b>14%</b>
SEWER SALARIES & WAGES:				
SEWER SW - SALARIES - BOARD OF DIRECTORS	\$ -	\$ -	\$ -	-
SEWER SW - SALARIES - EMPLOYEES	986,632	997,658	(11,026)	-1%
<b>Totals</b>	<b>986,632</b>	<b>997,658</b>	<b>(11,026)</b>	<b>-1%</b>
<b>Total Cost of Providing Service Salaries &amp; Wages - Sewer</b>	<b>\$ 986,632</b>	<b>\$ 997,658</b>	<b>\$ (11,026)</b>	<b>-1%</b>
SEWER FRINGE BENEFITS:				
SEWER FB - PERS	\$ 132,562	\$ 109,428	\$ 23,134	21%
SEWER FB - FICA	61,188	62,230	(1,042)	-2%
SEWER FB - UNEMPLOYMENT	4,494	4,200	294	7%
SEWER FB - MEDICARE	14,305	14,700	(395)	-3%
<b>Totals</b>	<b>212,549</b>	<b>190,558</b>	<b>21,991</b>	<b>12%</b>
SEWER FB - RETIRED EMPLOYEE HEALTH	81,634	73,675	7,959	11%
SEWER FB - EMPLOYEE HEALTH INSURANCE	296,579	326,900	(30,321)	-9%
SEWER FB - EMPLOYER HEALTH INSURANCE	20,221	15,400	4,821	31%
<b>Totals</b>	<b>398,435</b>	<b>415,975</b>	<b>(17,540)</b>	<b>-4%</b>
<b>Total Cost of Providing Service Fringe Benefits - Sewer</b>	<b>\$ 610,983</b>	<b>\$ 606,533</b>	<b>\$ 4,450</b>	<b>1%</b>
SEWER OTHER OPERATING EXPENSES:				
SEWER OP OE - ELECTRIC	\$ 483,000	\$ 483,000	\$ -	0%

**MonroeTownship Muncipal Utilities Authority**

Expenditure Account Description	Fiscal Year 2019 Proposed Budget	Fiscal Year 2018 Adopted Budget	Change	
			Dollar	%
SEWER OP OE - GAS	3,950	3,500	450	13%
SEWER OP OE - OIL	30,000	30,000	-	0%
SEWER OP OE - PROPANE		-	-	
SEWER OP OE - TELEPHONE	22,750	22,750	-	0%
OPERATIONS MOBILE PHONES	15,000	15,000	-	0%
<b>Totals</b>	<b>554,700</b>	<b>554,250</b>	<b>450</b>	<b>0%</b>
SEWER OP OE - BIOXIDE	200,000	200,000	-	0%
SEWER OP OE - WATER / EQUIPMENT / REPAIR		-	-	
SEWER OP OE - FIRE HYDRANTS		-	-	
SEWER OP OE - WATER TESTING EQUIP REPAI		-	-	
<b>Totals</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>	<b>0%</b>
SEWER OP OE - GCUA	2,500,000	2,500,000	-	0%
SEWER OP OE - COLLECTION EQUIPMNT REPAIR	140,000	140,000	-	0%
<b>Totals</b>	<b>2,640,000</b>	<b>2,640,000</b>	<b>-</b>	<b>0%</b>
SEWER OP OE - PAGING	2,575	2,575	-	0%
<b>Totals</b>	<b>2,575</b>	<b>2,575</b>	<b>-</b>	<b>0%</b>
SEWER OP OE - VEHICLE MAINTENANCE	45,000	52,500	(7,500)	-14%
SEWER OP OE - VEHICLE REGISTRATION	720	600	120	20%
<b>Totals</b>	<b>45,720</b>	<b>53,100</b>	<b>(7,380)</b>	<b>-14%</b>
SEWER OP OE - FUEL / GASOLINE	18,000	15,000	3,000	20%
SEWER OP OE - FUEL / DIESEL	24,000	20,000	4,000	20%
<b>Totals</b>	<b>42,000</b>	<b>35,000</b>	<b>7,000</b>	<b>20%</b>
SEWER OP OE - ALARM MONITORING	5,400	4,500	900	20%
SEWER OP OE - MISC. MAINTENANCE CONTRACT		-	-	
SEWER OP OE - MISC. EQUIPMENT MATERIALS	117,900	121,830	(3,930)	-3%
SEWER OP OE - UNIFORMS / SAFETY ATTIRE	10,800	9,000	1,800	20%
SEWER OP OE - SAFETY COMPLIANCE	10,000	10,000	-	0%
VIDEO MONITOR (WATCHDOG)		-	-	
ALARM MONITOR (BURGLAR)	3,000	2,500	500	20%
ALARM MONITOR(COMCAST)	12,000	10,000	2,000	20%
<b>Totals</b>	<b>159,100</b>	<b>157,830</b>	<b>1,270</b>	<b>1%</b>
SEWER OP OE - BUILDING & GROUNDS	18,000	15,000	3,000	20%
SEWER OP OE - GENERATOR REPAIRS	18,000	12,500	5,500	44%
	<b>36,000</b>	<b>27,500</b>	<b>8,500</b>	<b>31%</b>
<b>Total Cost of Providing Service Other - Sewer</b>	<b>\$ 3,680,095</b>	<b>\$ 3,670,255</b>	<b>\$ 9,840</b>	<b>0%</b>
<b>Total Sewer Operations</b>	<b>\$ 6,218,895</b>	<b>\$ 6,319,300</b>	<b>\$ (100,405)</b>	<b>-2%</b>
WATER SALARIES & WAGES:				
WATER S&W - SALARIES BOARD OF DIRECTORS	2,375	2,375	-	0%
WATER S&W - SALARIES EMPLOYEES	328,368	425,192	(96,824)	-23%
<b>Totals</b>	<b>330,743</b>	<b>427,567</b>	<b>(96,824)</b>	<b>-23%</b>
<b>Total Administration Salaries &amp; Wages - Water</b>	<b>\$ 330,743</b>	<b>\$ 427,567</b>	<b>\$ (96,824)</b>	<b>-23%</b>
WATER FRINGE BENEFITS:				
WATER FB - PERS	\$ 44,438	\$ 46,897	\$ (2,459)	-5%
WATER FB - FICA	20,512	26,670	(6,158)	-23%
WATER FB - UNEMPLOYMENT	1,506	1,800	(294)	-16%
WATER FB - MEDICARE	4,795	6,300	(1,505)	-24%
<b>Totals</b>	<b>71,251</b>	<b>81,667</b>	<b>(10,416)</b>	<b>-13%</b>
WATER FB - RETIRED EMPLOYEE HEALTH	27,366	31,575	(4,209)	-13%
WATER FB - EMPLOYEE HEALTH INSURANCE	99,421	140,100	(40,679)	-29%
WATER FB - EMPLOYER HEALTH INSURANCE	6,779	6,600	179	3%
<b>Totals</b>	<b>133,565</b>	<b>178,275</b>	<b>(44,710)</b>	<b>-25%</b>
<b>Total Administration Fringe Benefits - Water</b>	<b>\$ 204,817</b>	<b>\$ 259,942</b>	<b>\$ (55,125)</b>	<b>-21%</b>
WATER ADMINISTRATION OTHER EXPENSES:				
WATER ADMIN OE - ADVERTISING	1,500	1,750	(250)	-14%
WATER ADMIN OE - COMPUTER EXPENSE	31,000	32,500	(1,500)	-5%
WATER ADMIN OE - ANNUAL FEES	3,750	2,250	1,500	67%
WATER ADMIN OE - OFFICE MAINT CONTRACTS	9,100	8,580	520	6%
WATER ADMIN OE - POSTAGE	31,000	31,000	-	0%
WATER ADMIN OE - STATIONARY SUPPLIES	28,250	29,250	(1,000)	-3%
WATER ADMIN OE - OPERATIONS INS POLICIES	80,500	80,500	-	0%

**MonroeTownship Municipal Utilities Authority**

Expenditure Account Description	Fiscal Year 2019	Fiscal Year 2018	Change	
	Proposed Budget	Adopted Budget	Dollar	%
<b>Totals</b>	<b>185,100</b>	<b>185,830</b>	<b>(730)</b>	<b>0%</b>
WATER ADMIN OE - TRAINING - EMPLOYEES	5,525	4,025	1,500	37%
WATER ADMIN OE - TRAINING - EMPLOYERS	-	-	-	
<b>Totals</b>	<b>5,525</b>	<b>4,025</b>	<b>1,500</b>	<b>37%</b>
WATER ADMIN OE - AUDITOR	27,500	27,500	-	0%
WATER ADMIN OE - BOND COUNCIL	-	-	-	
SEWER ADMIN OE - ACCOUNTING	25,000		25,000	
WATER ADMIN OE - ENGINEER	75,000	75,000	-	0%
WATER ADMIN OE - SOLICITOR	37,500	37,500	-	0%
WATER ADMIN OE - LITIGATION	15,500	15,500	-	0%
WATER ADMIN OE - TRUSTEE	14,900	14,850	50	0%
WATER ADMIN OE - MISCELLANEOUS	2,500	2,500	-	0%
WATER ADMIN OE - GASB 45 ACCRUAL(CY EXP)	-	-	-	
<b>Totals</b>	<b>197,900</b>	<b>172,850</b>	<b>25,050</b>	<b>14%</b>
<b>Total Administration Other - Sewer</b>	<b>\$ 388,525</b>	<b>\$ 362,705</b>	<b>\$ 25,820</b>	<b>7%</b>
WATER SALARIES & WAGES:				
WATER S&W - SALARIES BOARD OF DIRECTORS	-	-	-	
WATER S&W - SALARIES EMPLOYEES	986,632	997,658	(11,026)	-1%
<b>Totals</b>	<b>986,632</b>	<b>997,658</b>	<b>(11,026)</b>	<b>-1%</b>
<b>Total Cost of Providing Service Salaries &amp; Wages - Water</b>	<b>\$ 986,632</b>	<b>\$ 997,658</b>	<b>\$ (11,026)</b>	<b>-1%</b>
WATER FRINGE BENEFITS:				
WATER FB - PERS	\$ 132,562	\$ 109,428	\$ 23,134	21%
WATER FB - FICA	61,188	62,230	(1,042)	-2%
WATER FB - UNEMPLOYMENT	4,494	4,200	294	7%
WATER FB - MEDICARE	14,305	14,700	(395)	-3%
<b>Totals</b>	<b>212,549</b>	<b>190,558</b>	<b>21,991</b>	<b>12%</b>
WATER FB - RETIRED EMPLOYEE HEALTH	81,634	73,675	7,959	11%
WATER FB - EMPLOYEE HEALTH INSURANCE	296,579	326,900	(30,321)	-9%
WATER FB - EMPLOYER HEALTH INSURANCE	20,221	15,400	4,821	31%
<b>Totals</b>	<b>398,435</b>	<b>415,975</b>	<b>(17,540)</b>	<b>-4%</b>
<b>Total Cost of Providing Service Fringe Benefits - Water</b>	<b>\$ 610,983</b>	<b>\$ 606,533</b>	<b>\$ 4,450</b>	<b>1%</b>
WATER OTHER OPERATING EXPENSES:				
WATER OP OE - ELECTRIC	207,000	207,000	-	0%
WATER OP OE - GAS	3,950	3,500	450	13%
WATER OP OE - OIL	30,000	30,000	-	0%
WATER OP OE - PROPANE		-	-	
WATER OP OE - TELEPHONE	22,750	22,750	-	0%
OPERATIONS MOBILE PHONES	15,000	15,000	-	0%
<b>Totals</b>	<b>278,700</b>	<b>278,250</b>	<b>450</b>	<b>0%</b>
WATER OP OE - CAUSTIC SODA	20,000	20,000	-	0%
WATER OP OE - CP 34 / CALCIUM HYPOCHLORI	65,000	60,000	5,000	8%
WATER OP OE - LIME		-	-	
WATER OP OE - WATER / EQUIPMENT / REPAIR	40,000	40,000	-	0%
WATER OP OE - FIRE HYDRANTS		-	-	
WATER OP OE - WATER LAB TEST	50,000	50,000	-	0%
WATER OP OE - METERS & YOLKS	240,000	50,000	190,000	380%
WATER OP OE - STATE OF NJ WATER TAX	14,000	14,000	-	0%
WATER OP OE - WATER TESTING EQUIP REPAI	65,000	65,000	-	0%
WATER OP OE - WATER ALLOCATION ASSESSMNT	27,000	27,000	-	0%
WATER OP OE - WATER PURCHASES	625,000	636,000	(11,000)	-2%
<b>Totals</b>	<b>1,146,000</b>	<b>962,000</b>	<b>184,000</b>	<b>19%</b>
WATER OP OE - COLLECTION EQUIPMENT REPAI		-	-	
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b></b>
WATER OP OE - PAGING	2,575	2,575	-	0%
<b>Totals</b>	<b>2,575</b>	<b>2,575</b>	<b>-</b>	<b>0%</b>
WATER OP OE - VEHICLE MAINTENANCE	30,000	22,500	7,500	33%
WATER OP OE - VEHICLE REGISTRATION	480	600	(120)	-20%
<b>Totals</b>	<b>30,480</b>	<b>23,100</b>	<b>7,380</b>	<b>32%</b>
WATER OP OE - FUEL / GASOLINE	12,000	15,000	(3,000)	-20%
WATER OP OE - FUEL / DIESEL	16,000	20,000	(4,000)	-20%
<b>Totals</b>	<b>28,000</b>	<b>35,000</b>	<b>(7,000)</b>	<b>-20%</b>

**MonroeTownship Muncipal Utilities Authority**

Expenditure Account Description	Fiscal Year 2019	Fiscal Year 2018	Change	
	Proposed Budget	Adopted Budget	Dollar	%
WATER OP OE - ALARM MONITORING	3,600	4,500	(900)	-20%
WATER OP OE - MISC. MAINTENANCE CONTRACT		-	-	#DIV/0!
WATER OP OE - MISC. EQUIPMENT MATERIALS	78,600	74,670	3,930	5%
WATER OP OE - UNIFORMS / SAFETY ATTIRE	7,200	9,000	(1,800)	-20%
WATER OP OE - SAFETY COMPLIANCE	10,000	10,000	-	0%
VIDEO MONITOR (WATCHDOG)		-	-	#DIV/0!
ALARM MONITOR (BUGLAR)	3,000	2,500	500	20%
ALARM MONITOR (COMCAST)	8,000	10,000	(2,000)	-20%
SCADA PROGRAM	30,725	20,725	10,000	48%
<b>Totals</b>	<b>141,125</b>	<b>131,395</b>	<b>9,730</b>	<b>7%</b>
WATER OP OE - BUILDING & GROUNDS	12,000	15,000	(3,000)	-20%
WATER OP OE - GENERATOR REPAIRS	12,000	12,500	(500)	-4%
WATER OP OE - WELL REPAIRS	80,000	75,000	5,000	7%
<b>Totals</b>	<b>104,000</b>	<b>102,500</b>	<b>1,500</b>	<b>1%</b>
<b>Total Cost of Providing Service Other - Water</b>	<b>\$ 1,730,880</b>	<b>\$ 1,534,820</b>	<b>\$ 196,060</b>	<b>13%</b>
<b>Total Water Operations</b>	<b>\$ 4,252,580</b>	<b>\$ 4,189,225</b>	<b>\$ 63,355</b>	<b>2%</b>
<b>Grand Total All Operations</b>	<b>\$ 10,471,475</b>	<b>\$ 10,508,525</b>	<b>\$ (37,050)</b>	<b>0%</b>

## Debt Service Schedule - Principal

### Monroe Township Municipal Utilities Authority

If Authority has no debt X this box

*Fiscal Year Ending in*

	Adopted Budget Year 2018	Proposed Budget Year 2019	<i>Fiscal Year Ending in</i>					Thereafter	Total Principal Outstanding
	2020	2021	2022	2023	2024				
<i>Water</i>									
2004 Bond	\$ 390,000	\$ 405,000	\$ 420,000	\$ 440,000	\$ 460,000	\$ 475,000	\$ 500,000	\$ 520,000	\$ 3,220,000
2007 Bond	227,500	259,000	269,500	280,000	290,500	304,500	318,500	1,421,000	3,143,000
2010A Bond	263,250	273,000	286,000	299,000	312,000	328,250	341,250	731,250	2,570,750
2010B Bond	386,250	401,250	420,000	435,000	442,500	-	-	-	1,698,750
Total Principal	1,267,000	1,338,250	1,395,500	1,454,000	1,505,000	1,107,750	1,159,750	2,672,250	10,632,500
<i>Sewer</i>									
2004 Bond	-	-	-	-	-	-	-	-	-
2007 Bond	97,500	111,000	115,500	120,000	124,500	130,500	136,500	609,000	1,347,000
2010A Bond	141,750	147,000	154,000	161,000	168,000	176,750	183,750	393,750	1,384,250
2010B Bond	128,750	133,750	140,000	145,000	147,500	-	-	-	566,250
Total Principal	368,000	391,750	409,500	426,000	440,000	307,250	320,250	1,002,750	3,297,500
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	\$ 1,635,000	\$ 1,730,000	\$ 1,805,000	\$ 1,880,000	\$ 1,945,000	\$ 1,415,000	\$ 1,480,000	\$ 3,675,000	\$ 13,930,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			
Year of Last Rating			

## Debt Service Schedule - Interest

Monroe Township Municipal Utilities Authority

If Authority has no debt X this box

*Fiscal Year Ending in*

	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
2004 Bond	\$ 144,295	\$ 128,688	\$ 112,188	\$ 94,713	\$ 75,863	\$ 55,994	\$ 34,650	\$ 11,700	\$ 513,795
2007 Bond	139,329	128,299	117,399	106,241	94,831	82,779	69,569	128,356	727,473
2010A Bond	119,275	108,550	95,940	81,315	67,600	54,385	40,158	33,272	481,219
2010B Bond	75,675	59,925	43,500	26,400	8,850	-	-	-	138,675
Total Interest Payments	478,574	425,462	369,027	308,669	247,144	193,157	144,377	173,328	1,861,163
<i>Sewer</i>									
2004 Bond	-	-	-	-	-	-	-	-	-
2007 Bond	59,712	54,986	50,314	45,532	40,642	35,477	29,815	55,010	311,775
2010A Bond	64,225	58,450	51,660	43,785	36,400	29,284	21,623	17,916	259,118
2010B Bond	25,225	19,975	14,500	8,800	2,950	-	-	-	46,225
Total Interest Payments	149,162	133,411	116,474	98,117	79,992	64,761	51,439	72,926	617,118
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	\$ 627,736	\$ 558,873	\$ 485,501	\$ 406,786	\$ 327,136	\$ 257,918	\$ 195,816	\$ 246,253	\$ 2,478,281

# Net Position Reconciliation

## Monroe Township Municipal Utilities Authority

For the Period July 1, 2018 to June 30, 2019

### ***FY 2019 Proposed Budget***

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 14,498,126	\$ 12,816,633					\$ 27,314,759
Less: Invested in Capital Assets, Net of Related Debt (1)	11,514,425	11,514,425					23,028,850
Less: Restricted for Debt Service Reserve (1)	1,931,785	372,534					2,304,319
Less: Other Restricted Net Position (1)	1,698,204	2,053,217					3,751,421
Total Unrestricted Net Position (1)	(646,288)	(1,123,543)	-	-	-	-	(1,769,831)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	3,405,330	3,405,330					6,810,660
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	268,396	268,396					536,792
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	3,027,438	2,550,183	-	-	-	-	5,577,621
Unrestricted Net Position Utilized to Balance Proposed Budget	46,592	-	-	-	-	-	46,592
Unrestricted Net Position Utilized in Proposed Capital Budget	779,744	479,256	-	-	-	-	1,259,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	826,336	479,256	-	-	-	-	1,305,592
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ 2,201,102	\$ 2,070,927	\$ -	\$ -	\$ -	\$ -	\$ 4,272,029

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 279,542    \$ 330,532    \$ -    \$ -    \$ -    \$ -    \$ 610,074

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.


2018  
MONROE  
MUNICIPAL  
UTILITIES  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

X It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Monroe Municipal Utilities Authority, on the 18th day of April, 2018.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Interim Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	<a href="mailto:wmahoney@monroemuaj.com">wmahoney@monroemuaj.com</a>		

**2018 CAPITAL BUDGET/PROGRAM MESSAGE**  
**MONROE MUNICIPAL UTILITIES AUTHORITY**  
**BUDGET**

**FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019**

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?  
Yes.
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?  
Yes.
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?  
No. The Authority is currently assessing the capital needs and conducting a detailed rate and capital funding study. The study is anticipated to be completed by the end of the 2018 calendar year.
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.  
The current debt service does not drop to sufficient levels until 2022 to fund major capital projects without rate increase. The current projects will be funded out of current reserves and resources, however, rate increases will be required to fund additional capital projects beyond the current year.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.  
N/A.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.  
N/A.

*Add additional sheets if necessary.*

# Proposed Capital Budget

## Monroe Township Municipal Utilities Authority

For the Period July 1, 2018 to June 30, 2019

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
See Attached	\$ 2,377,000	\$ 779,744	\$ 967,356	\$ 629,900		
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	2,377,000	779,744	967,356	629,900	-	-
<i>Sewer</i>						
See Attached	882,000	\$ 479,256	\$ 278,344	\$ 124,400		
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	882,000	479,256	278,344	124,400	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 3,259,000</b>	<b>\$ 1,259,000</b>	<b>\$ 1,245,700</b>	<b>\$ 754,300</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

**Monroe Township Municipal Utilities Authority**

For the Period July 1, 2018 to June 30, 2019

*Funding Sources*

	<b>Estimated Total Cost</b>	<b>Unrestricted Net Position Utilized</b>	<b>Renewal &amp; Replacement Reserve</b>	<b>Debt Authorization</b>	<b>Capital Grants</b>	<b>Other Sources</b>
<i>Water</i>						
Replace GAC Media in Vessel B Tank at Well #8	\$ 40,000.00	\$ 40,000.00				
Replace Air Stripper Media Well #5	10,000.00	10,000.00				
Replace Air Stripper Media Well #6	10,000.00	10,000.00				
Replace Air Stripper Media Well #7	15,000.00	15,000.00				
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00	47,000.00				
2018 Chevy Express 2500 RWD Van	30,000.00	30,000.00				
Knights of Columbus Water Storage Tank Painting	1,650,000.00	52,744.00	967,356.00	\$ 629,900.00		
Corkery Lane Water Storage Tank Exterior Cleaning/Painting	60,000.00	60,000.00				
Black Horse Pike Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00				
Tuckahoe Road Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00				
Route 322 Water Storage Tank Exterior Cleaning/Painting ASR Well No. 14	5,000.00	5,000.00				
ASR Well No 14 Redevelopment	300,000.00	300,000.00				
Well No. 9 Rehabilitation	50,000.00	50,000.00				
Water Main Replacement	150,000.00	150,000.00				
Total	<u>\$ 2,377,000.00</u>	<u>\$ 779,744.00</u>	<u>\$ 967,356.00</u>	<u>\$ 629,900.00</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Sewer</i>						
Certify all Hoists & Davits at Sewer pump stations	\$ 45,000.00		\$ 45,000.00			
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00		47,000.00			
Deschler Farms Pump Station Chain Hoist/Generator	5,000.00		5,000.00			
Twelve Oaks Pump Station Upgrade	300,000.00	\$ 175,600.00		\$ 124,400.00		
North Shore Drive Pump Station Generator/Pump Station Upgrade	65,000.00		65,000.00			
Equalization Tank Air System Replacement	25,000.00		25,000.00			
Equalization Tank Structural Inspection (Tank Empty)	50,000.00		50,000.00			
Briarwood Pump Station New Generator	65,000.00	23,656.00	41,344.00			
Sanitary Sewer Rehabilitation	250,000.00	250,000.00				
Rt 322/Main Street Sanitary Sewer Investigation	10,000.00	10,000.00				
Broad Lane Sanitary Sewer Investigation	10,000.00	10,000.00				
Oak Street Sanitary Sewer Investigation	10,000.00	10,000.00				
Total	<u>\$ 882,000.00</u>	<u>\$ 479,256.00</u>	<u>\$ 278,344.00</u>	<u>\$ 124,400.00</u>	<u>\$ -</u>	<u>\$ -</u>

# 5 Year Capital Improvement Plan

## Monroe Township Municipal Utilities Authority

For the Period July 1, 2018 to June 30, 2019

*Fiscal Year Beginning in*

	<b>Estimated Total Cost</b>	<b>Current Budget</b>					
		<b>Year 2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<i>Water</i>							
See Attached	\$ 4,202,000	\$ 2,377,000	\$ 100,000	\$ 175,000	\$ 500,000	\$ 850,000	\$ 200,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	4,202,000	2,377,000	100,000	175,000	500,000	850,000	200,000
<i>Sewer</i>							
See Attached	5,097,000	882,000	\$ 640,000	\$ 950,000	\$ 1,275,000	\$ 1,275,000	\$ 75,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	5,097,000	882,000	640,000	950,000	1,275,000	1,275,000	75,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 9,299,000</b>	<b>\$ 3,259,000</b>	<b>\$ 740,000</b>	<b>\$ 1,125,000</b>	<b>\$ 1,775,000</b>	<b>\$ 2,125,000</b>	<b>\$ 275,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

Monroe Township Municipal Utilities Authority

For the Period # to June 30, 2019

	Estimated Total Cost	Fiscal Year Beginning in					
		Current Budget Year 2019	2020	2021	2022	2023	2024
<b>Water</b>							
Replace GAC Media in Vessel B Tank at Well #8	\$ 40,000.00	\$ 40,000.00					
Replace Air Stripper Media Well #5	10,000.00	10,000.00					
Replace Air Stripper Media Well #6	10,000.00	10,000.00					
Replace Air Stripper Media Well #7	15,000.00	15,000.00					
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00	47,000.00					
2018 Chevy Express 2500 RWD Van	30,000.00	30,000.00					
Knights of Columbus Water Storage Tank Painting	1,650,000.00	1,650,000.00					
Corkery Lane Water Storage Tank Exterior Cleaning/Painting	60,000.00	60,000.00					
Herbert Boulevard Water Storage tank Exterior Painting	500,000.00			\$ 500,000.00			
Black Horse Pike Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00					
Tuckahoe Road Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00					
Route 322 Water Storage Tank Exterior Cleaning/Painting ASR Well No. 14	5,000.00	5,000.00					
ASR Well No 14 Redevelopment	300,000.00	300,000.00					
Air Stripper Riser Pipe Heating	100,000.00		\$ 100,000.00				
Well No. 9 Rehabilitation	50,000.00	50,000.00					
Radix Doard Water Main Loop	850,000.00				\$ 850,000.00		
Water Main Replacement	525,000.00	150,000.00		\$ 175,000.00			\$ 200,000.00
<b>Total</b>	<b>\$ 4,202,000.00</b>	<b>\$ 2,377,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 500,000.00</b>	<b>\$ 850,000.00</b>	<b>\$ 200,000.00</b>
<b>Sewer</b>							
Certify all Hoists & Davits at Sewer pump stations	\$ 45,000.00	\$ 45,000.00					
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00	47,000.00					
Kimberly West Pump Station Replacement	800,000.00		\$ 800,000.00				
Chelsea Farms Pump Station Replacement	1,200,000.00			\$ 1,200,000.00			
Forest Hills Pump Station Replacement	1,200,000.00				\$ 1,200,000.00		
Deschler Farms Pump Station Chain Hoist/Generator	70,000.00	5,000.00	\$ 65,000.00				
Deschler Farms Pump Station Wet Well Improvements	500,000.00		500,000.00				
Twelve Oaks Pump Station Upgrade	300,000.00	300,000.00					
North Shore Drive Pump Station Generator/Pump Station Upgrade	65,000.00	65,000.00					
Equalization Tank Air System Replacement	25,000.00	25,000.00					
Equalization Tank Structural Inspection (Tank Empty)	50,000.00	50,000.00					
Briarwood Pump Station New Generator	65,000.00	65,000.00					
Nationwide Pump Station Muffin Monster Upgrade	75,000.00			75,000.00			
Sanitary Sewer Rehabilitation	625,000.00	250,000.00	75,000.00	75,000.00	75,000.00	75,000.00	\$ 75,000.00
Rt 322/Main Street Sanitary Sewer Investigation	10,000.00	10,000.00					
Broad Lane Sanitary Sewer Investigation	10,000.00	10,000.00					
Oak Street Sanitary Sewer Investigation	10,000.00	10,000.00					
<b>Total</b>	<b>\$ 5,097,000.00</b>	<b>\$ 882,000.00</b>	<b>\$ 640,000.00</b>	<b>\$ 950,000.00</b>	<b>\$ 1,275,000.00</b>	<b>\$ 1,275,000.00</b>	<b>\$ 75,000.00</b>

## 5 Year Capital Improvement Plan Funding Sources

### Monroe Township Municipal Utilities Authority

For the Period July 1, 2018 to June 30, 2019

		<i>Funding Sources</i>				
	<b>Estimated Total Cost</b>	<b>Unrestricted Net Position Utilized</b>	<b>Renewal &amp; Replacement Reserve</b>	<b>Debt Authorization</b>	<b>Capital Grants</b>	<b>Other Sources</b>
<i>Water</i>						
See Attached	\$ 4,202,000	\$ 2,604,744	\$ 967,356	\$ 629,900	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>4,202,000</u>	<u>2,604,744</u>	<u>967,356</u>	<u>629,900</u>	<u>-</u>	<u>-</u>
<i>Sewer</i>						
See Attached	5,097,000	\$ 4,694,256	\$ 278,344	\$ 124,400	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>5,097,000</u>	<u>4,694,256</u>	<u>278,344</u>	<u>124,400</u>	<u>-</u>	<u>-</u>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 9,299,000</u>	<u>\$ 7,299,000</u>	<u>\$ 1,245,700</u>	<u>\$ 754,300</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 9,299,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**MonroeTownship Municipal Utilities Authority**

For the Period July 1, 2018 to June 30, 2019

*Funding Sources*

	Estimated Total Cost	Renewal & Debt				
		Unrestricted Net Position Utilized	Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Replace GAC Media in Vessel B Tank at Well #8	\$ 40,000.00	\$ 40,000.00				
Replace Air Stripper Media Well #5	10,000.00	10,000.00				
Replace Air Stripper Media Well #6	10,000.00	10,000.00				
Replace Air Stripper Media Well #7	15,000.00	15,000.00				
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00	47,000.00				
2018 Chevy Express 2500 RWD Van	30,000.00	30,000.00				
Knights of Columbus Water Storage Tank Painting	1,650,000.00	52,744.00	967,356.00	\$ 629,900.00		
Corkery Lane Water Storage Tank Exterior Cleaning/Painting	60,000.00	60,000.00				
Herbert Boulevard Water Storage tank Exterior Painting	500,000.00	500,000.00				
Black Horse Pike Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00				
Tuckahoe Road Water Storage Tank Exterior Cleaning/Painting	5,000.00	5,000.00				
Route 322 Water Storage Tank Exterior Cleaning/Painting ASR Well No. 14	5,000.00	5,000.00				
ASR Well No 14 Redevelopment	300,000.00	300,000.00				
Air Stripper Riser Pipe Heating	100,000.00	100,000.00				
Well No. 9 Rehabilitation	50,000.00	50,000.00				
Radix Doard Water Main Loop	850,000.00	850,000.00				
Water Main Replacement	525,000.00	525,000.00				
<b>Total</b>	<b>\$ 4,202,000.00</b>	<b>\$ 2,604,744.00</b>	<b>\$ 967,356.00</b>	<b>\$ 629,900.00</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Sewer</i>						
Certify all Hoists & Davits at Sewer pump stations	\$ 45,000.00		\$ 45,000.00			
2018 Ford F250 Extended CAB 8' Utility Body 4X4	47,000.00		47,000.00			
Kimberly West Pump Station Replacement	800,000.00	\$ 800,000.00				
Chelsea Farms Pump Station Replacement	1,200,000.00	1,200,000.00				
Forest Hills Pump Station Replacement	1,200,000.00	1,200,000.00				
Deschler Farms Pump Station Chain Hoist/Generator	70,000.00	65,000.00	5,000.00			
Deschler Farms Pump Station Wet Well Improvements	500,000.00	500,000.00				
Twelve Oaks Pump Station Upgrade	300,000.00	175,600.00		\$ 124,400.00		
North Shore Drive Pump Station Generator/Pump Station Upgrade	65,000.00		65,000.00			
Equalization Tank Air System Replacement	25,000.00		25,000.00			
Equalization Tank Structural Inspection (Tank Empty)	50,000.00		50,000.00			
Briarwood Pump Station New Generator	65,000.00	23,656.00	41,344.00			
Nationwide Pump Station Muffin Monster Upgrade	75,000.00	75,000.00				
Sanitary Sewer Rehabilitation	625,000.00	625,000.00				
Rt 322/Main Street Sanitary Sewer Investigation	10,000.00	10,000.00				
Broad Lane Sanitary Sewer Investigation	10,000.00	10,000.00				
Oak Street Sanitary Sewer Investigation	10,000.00	10,000.00				
<b>Total</b>	<b>\$ 5,097,000.00</b>	<b>\$ 4,694,256.00</b>	<b>\$ 278,344.00</b>	<b>\$ 124,400.00</b>	<b>\$ -</b>	<b>\$ -</b>