

Authority Budget of:

JUL - 8 2019

Monroe Township Municipal utilities Authority

ADOPTED COPY

State Filing Year

2019

For the Period:

July 1, 2019

to

June 30, 2020

www.monroemuanj.com

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

MONROE MUNICIPAL UTILITIES AUTHORITY
BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 6/19/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 7/19/2019

2019 PREPARER'S CERTIFICATION

MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>T. Kiel</i>		
Name:	Timothy Kiel		
Title:	Comptroller		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-6319
E-mail address	tkiel@monroemuaj.com		

2019 APPROVAL CERTIFICATION

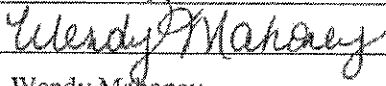
MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Monroe Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 19th day of June, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	wmahoney@monroemuaj.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.monroemuanj.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Wendy Mahoney

Title of Officer Certifying compliance

Executive Director

Signature



MONROE MUNICIPAL UTILITIES AUTHORITY

2019 AUTHORITY BUDGET INTRODUCTION RESOLUTION

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

Resolution # 50-19

WHEREAS, the Annual Budget and Capital Budget for the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented before the governing body of the Monroe Municipal Utilities Authority at its open public meeting of May 15, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$12,793,100, Total Appropriations, including any Accumulated Deficit if any, of \$12,990,429, and Total Unrestricted Net Position utilized of \$197,329; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$940,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$940,000; and

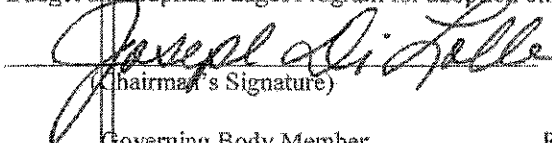
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Monroe Municipal Utilities Authority, at an open public meeting held on May 15, 2019; and that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Monroe Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 19, 2019.


(Chairman's Signature)

May 15, 2019
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>		<u>Abstain</u>	<u>Absent</u>
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>		
J. DiLolle	Chairman	✓			
H. Calloway	Vice-Chairman	✓			
R. Manfredi, Jr.	Secretary	✓			
R. Simone	Treasurer				✓
A. Neri	Assistant Treasurer	✓			
R. Bender	Alternate Board Member	✓			

RESOLUTION NO. 52-19

**RESOLUTION OF THE MONROE MUNICIPAL UTILITIES AUTHORITY
RATIFYING THE LATE INTRODUCTION AND SUBMISSION OF THE
2019 (FISCAL YEAR 2020) SEWER AND WATER OPERATIONS
BUDGETS**

WHEREAS, the regulatory deadline for introduction of Authority's Budget for the fiscal year 2019 (July 1, 2019 to June 30, 2020) is 2 months prior to the beginning of the Authority's fiscal year, and

WHEREAS, the due to the timing of the Authority's regular monthly meetings, the budget is being introduced on May 15th, 2019, and

WHEREAS, said Sewer and Water Operations Budgets are each now ready for introduction;

NOW, THEREFORE, BE IT RESOLVED by the members of the Monroe Municipal Utilities Authority as follows:

1. The above recitals are incorporated herein.
2. The Board authorizes the late introduction and submission of the 2019 Sewer and Water Operations Budgets of the Monroe Municipal Utilities Authority for the Fiscal Year July 1, 2019 to June 30, 2020.

RESOLUTION NO. 52-19

<u>Governing Body Member</u>		<u>Recorded Vote</u>		<u>Abstain</u>	<u>Absent</u>
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>		
J. DiLolle	Chairman	✓			
H. Calloway	Vice-Chairman	✓			
R. Manfredi, Jr.	Secretary	✓			
R. Simone	Treasurer				✓
A. Neri	Assistant Treasurer	✓			
R. Bender	Alternate Board Member	✓			

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Monroe Municipal Utilities Authority at a meeting held on May 15th, 2019.


(Chairman's Signature)

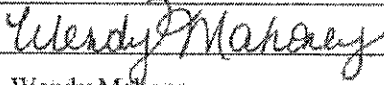
May 15, 2019


(Assistant Secretary's Signature)

2019 ADOPTION CERTIFICATION
MONROE MUNICIPAL UTILITIES AUTHORITY
BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Monroe Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, June, 2019.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	wmahoney@monroemuaj.com		

**MONROE MUNICIPAL UTILITIES AUTHORITY
RESOLUTION TO AMEND INTRODUCED BUDGET PRIOR TO ADOPTION
FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020**

RESOLUTION # 57-19

WHEREAS, the Monroe Municipal Utilities Authority Budget for the fiscal year July 1, 2019 to June 30, 2020 was approved for introduction on the 15th day of May 2019; and

WHEREAS, the Monroe Municipal Utilities Authority has determined that the Computer Equipment and Infrastructure Replacement program should be increased by \$5,000 for potential installation and server migration costs; and

WHEREAS, the Monroe Municipal Utilities Authority has determined that the Salaries and Benefits should be increased \$55,000 for salary increase related to employment contracts and civil service classification advancements that were not included in the preliminary budget; and

WHEREAS, it is desired to amend said introduced budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Monroe Municipal Utilities Authority, County of Gloucester that the following amendments to the approved budget of July 1, 2019 to June 30, 2020 fiscal year be made:

Water Division Capital Budget							
	<u>Estimated Total</u>	<u>Unrestricted</u>	<u>Renewal &</u>		<u>Debt</u>	<u>Capital</u>	<u>Other</u>
	<u>Cost</u>	<u>Net Position</u>	<u>Replacement</u>		<u>Authorization</u>	<u>Grants</u>	<u>Sources</u>
		<u>Utilized</u>	<u>Reserve</u>				
From:	\$ 460,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -	\$ -
Change:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To:	\$ 460,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -	\$ -

Sewer Division Capital Budget							
	<u>Estimated Total</u>	<u>Unrestricted</u>	<u>Renewal &</u>		<u>Debt</u>	<u>Capital</u>	<u>Other</u>
	<u>Cost</u>	<u>Net Position</u>	<u>Replacement</u>		<u>Authorization</u>	<u>Grants</u>	<u>Sources</u>
		<u>Utilized</u>	<u>Reserve</u>				
From:	\$ 480,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ -
Change:	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
To:	\$ 485,000	\$ 485,000	\$ -	\$ -	\$ -	\$ -	\$ -

MONROE MUNICIPAL UTILITIES AUTHORITY
RESOLUTION TO AMEND INTRODUCED BUDGET PRIOR TO ADOPTION
FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

RESOLUTION # 57-19 (CONTINUED)

Sewer Division Operating Budget				
Fiscal Year 07/01/2019 - 06/30/2020				
	Introduced	Increase	Decrease	Adopted
Revenues:				
Total Anticipated Revenues	\$ 6,896,300	\$ -	\$ -	\$ 6,896,300
Operating Appropriations:				
Administration:				
Administration - Personnel:				
Total Administration - Salary & Wages	\$ 341,875	\$ -	\$ -	\$ 341,875
Total Administration - Fringe Benefits	205,230	-	7,220	198,010
Total Administration - Personnel	547,105	-	7,220	539,885
Total Administration - Other	402,350	-	-	539,885
Total Administration	949,455	-	7,220	942,235
Cost of Providing Services (COPS):				
Cost of Providing Services - Personnel:				
Total COPS - Salary & Wages	1,040,000	25,500	-	1,065,500
Total COPS - Fringe Benefits	612,221	9,220	-	621,441
Total COPS - Personnel	1,652,221	34,720	-	1,686,941
Total Cost of Providing Services - Other	3,662,300	-	-	3,662,300
Total Cost of Providing Services	5,314,521	34,720	-	5,349,241
Principal Payments on Debt				
Service in Lieu of Depreciation	409,500	-	-	409,500
Total Operating Appropriations	6,673,476	34,720	7,220	6,700,976
Non-Operating Appropriations:				
Total Interest Payments on Debt	116,474	-	-	116,474
Renewal & Replacement Reserves	106,350		27,500	78,850
Total Non-Operating Appropriations	222,824	-	27,500	195,324
Total Appropriations	6,896,300	34,720	34,720	6,896,300
Unrestricted Net Position Utilized	-			-
Total Net Appropriations	\$ 6,896,300	\$ 34,720	\$ 34,720	\$ 6,896,300

MONROE MUNICIPAL UTILITIES AUTHORITY
RESOLUTION TO AMEND INTRODUCED BUDGET PRIOR TO ADOPTION
FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

RESOLUTION # 57-19 (CONTINUED)

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of Monroe Municipal Utilities Authority Budget so amended.


(Chairman's Signature)

June 19, 2019
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>			
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
J. DiLolle	Chairman	✓			
H. Calloway	Vice-Chairman	✓			
R. Manfredi, Jr.	Secretary	✓			
R. Simone	Treasurer	✓			
A. Neri	Assistant Treasurer	✓			
R. Bender	Alternate Board Member	✓			

MONROE MUNICIPAL UTILITIES AUTHORITY

2019 AUTHORITY AMENDED BUDGET ADOPTION RESOLUTION

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

RESOLUTION # 58-19

WHEREAS, the Annual Budget and Capital Budget for the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented before the governing body of the Monroe Municipal Utilities Authority at its open public meeting of May 15, 2019; and

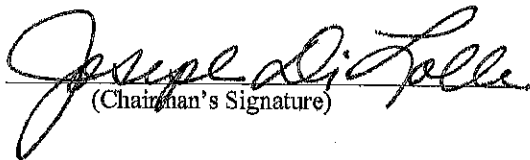
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as amended reflects Total Revenues of \$12,793,100, Total Appropriations, including any Accumulated Deficit if any, of \$13,017,929, and Total Unrestricted Net Position utilized of \$224,829; and

WHEREAS, the Capital Budget as amended reflects Total Capital Appropriations of \$945,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$945,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Monroe Municipal Utilities Authority, at an open public meeting held on June 19, 2019 that the Annual Budget and Capital Budget/Program of the Monroe Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Amended Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Chairman's Signature)

June 19, 2019
(Date)

<u>Governing Body Member</u>		<u>Recorded Vote</u>			
<u>Name</u>	<u>Position</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
J. DiLolle	Chairman	✓			
H. Calloway	Vice-Chairman	✓			
R. Manfredi, Jr.	Secretary	✓			
R. Simone	Treasurer	✓			
A. Neri	Assistant Treasurer	✓			
R. Bender	Alternate Board Member	✓			

2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The overall operating budget, excluding Debt Service (See Page F-4 & F-5) has increased \$122,102. This is mainly due to the increase in Sewerage Treatment charged by the Gloucester County Utilities Authority. For the past few years, and foreseeable future, they have increased rates by 2%. Further, our usage has been increasing which has resulted in a \$303,000 budget increase from the prior year. In order to absorb the GCUA service fee increases, we have instituted a rate increase and attempted to cut certain line items. We have also moved certain major repairs and equipment purchases from the operating budget to the capital budget and reduced the meter upgrade program. Other operating line items have decreased as the Authority plans to operate with tighter margins than prior years.

Salaries & Benefits – We are in the final year of a negotiated employee contract that requires all employees to receive a minimum 3% raise plus increases for longevity and licenses. These negotiated contracts result in a \$132,302 increase in salaries. During the current year, the Authority will renegotiate the employee contract. While Health Benefits increase in general, the Authority was able to see a savings due to older retirees becoming Medicare eligible and thereby reducing the yearly premiums.

Electric – The Authority has revaluated the allocation of electrical charges and determined that the water department utilizes 60% of all electricity. As a result, Sewer electric decreased by \$193,200 but Water Electric increased by \$193,200. In total, electric has remained the same. The Authority also participated in the online electric bidding for the first time and was able to lock in a rate for 2 years ending in April 2021.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

There was a Sewer rate increase in 2019 due mainly to the Gloucester County Municipal Utilities Authority increasing their billings for sewage treatment by 2% in 2019. There is also a plan to pass through GCUA's increase every year in the future. There was a Water rate increase in 2019 which is mainly driven by the Authority's capital program and salary increases. While there was a \$1 per user per month increase to the base water rate in April 2019, the budgeted water revenues decreased due to decreases in water consumption over the past two years. The Authority's estimated water consumption for the summer months has been higher than the actual results in the past few years. As a result of the recent weather patterns, rain has been more frequent which results in less residential and commercial lawn watering (irrigation). Since irrigation is typically billed at the higher tiered rates, a rainy year can reduce revenues by \$500,000. Due to the unpredictable weather patterns and water usage, the Authority will focus on the base rates for any future rate adjustments.

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS (CONTINUED)

MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

2. (Continued)

Along with the more conservative water usage estimate utilized in formulating the revenue budget, the Authority is also reducing the connection fees utilized in the budget. It is not known how long development will continue in the Township. Since connection fees are unpredictable and controlled by outside factors, using them as a means to balance the operating budget could result in deficits. As a result, the Authority intends to reduce connection fee revenue by at least 10% each year until they represent a much smaller portion of budgeted revenues. It is the intention of the Authority to utilize connection fees for capital maintenance and replacement reserves, as they are intended.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy is made up of mostly residential users which is unlike other Authority's in the region who have a large amounts of commercial users. Many of the other water and sewer authorities charge higher rates to commercial users in order to reduce rates on residential users. Having such a large residential user base means any rate change must be carefully studied so that it does not put undue harm on the residential users.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Net Position is utilized to absorb the anticipated loss in the water division until the rates can be increased slowly over the next 5 years. A number of water and sewer capital projects are planned and the goal is to utilize a combination of net position and debt.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

As can be seen on Page F-8, the Authority has a deficit in Unrestricted Net Position caused by the recording of the net pension liability and other post-employment benefits. This long-term liability will be paid out over the following decades and the Authority has chosen to not fully fund this liability as it would result in a burden on the rate payers. The Authority will continue to fund 100% of their actuarially required current contributions. As a result, the funds already contributed to the pension plan are projected to be sufficient to make projected future benefit payments of current plan members through 2046.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See Attached.

SECTION 21 - SCHEDULE OF RATES (Effective July 1, 2019)

SCHEDULE 1 – SEWER SERVICE CHARGES:

Residential Sewer Users:

Residential sewer connections shall be charged an annual rate of \$479.64 per Billing Service Unit at \$39.97 per month. Residential users shall be billed monthly, and shall be billed in advance.

Whereas the minimum number of service units will be determined in accordance with Table 1.

Non-Residential/Industrial Sewer Users:

Non-residential users shall be charged at an annual rate the greater of \$479.64 per Billing Service Unit, or \$ 5.77/1,000 gallons per water meter based on monthly water consumption. Non-residential users shall be billed monthly and shall be billed in advance; excess water shall be billed on a monthly basis.

Whereas the minimum number of service units will be determined in accordance with Table 1.

Commercial and Industrial Sanitary Sewerage Service:

(a) Each commercial or industrial user of the sewer system shall pay a monthly sewer rental according to Definition of Classes.

(b) In cases where dwellings and establishments using the sewer system have sources of water supply other than, or in combination with water supplied by the Authority, such dwellings and establishments shall provide a meter on the other sources of supply. The total amount of water consumed, as shown by the sum rent pursuant to Definition of Classes.

(c) In cases where industrial users using the sewer system use water supplied from any source, and the water so supplied is not entirely discharged into the sewer system, the amount of water consumed is to be used as a basis for the computation of the sewer rent pursuant to Definition of Classes shall be determined by any of the following methods:

1. The industrial user, at his own expense, shall install a meter or measuring device approved by the Authority on his sewer connection with the sewer system and the readings from this meter or measuring device shall be used in computing the Sewer rent.
2. The industrial user, at his own expense, will install a meter or measuring device approved by the MMUA on the effluent not discharging into the sewer system and the readings from this meter or measuring device shall be deducted from the readings of all water meters and the remainder shall be used in computing the sewer rent.
3. If in the opinion of the Authority Engineer, it is not practical to install a meter or measuring device to determine the quantity of water not discharged into the sewer system, the Authority Engineer will determine in such manner and by such method as he may prescribe the percentage of metered water discharged into the sewer system, and the quantity of water used to compute the sewer rent shall be that percentage so determined of the total quantity measured by the water meter or meters. Any dispute as to the estimate percentage or amount shall be promptly submitted for determination to the Authority after notice of the estimate to the industrial user and the decision of the Authority shall be final for the current year.

SECTION 21 - SCHEDULE OF RATES (CONTINUED) (Effective July 1, 2019)

SCHEDULE 1 – SEWER SERVICE CHARGES (CONTINUED):

Commercial and Industrial Sanitary Sewerage Service (Continued):

Additional Surcharge for Treatment of Industrial Wastes:

Industrial wastes, highly concentrated wastes and pre-treated wastes, will be subject to a rate surcharge if they unduly add to the burden of the sewerage treatment plant as per GCUA regulations. The surcharge for industrial waste shall be based on an analysis of the industrial waste. The Authority will prepare an agreement outlining the methodology of the surcharge calculation and payment requirements by the applicant.

SCHEDULE 2 – WATER SERVICE CHARGES:

Residential Water Users:

Minimum Rate: \$18.70 per month - 3,500 gallons allowance monthly (per Service Unit)

Excess Rate: \$6.20 – 3,500 – 10,000 gallons
 \$7.20 – 11,000 – 20,000 gallons
 \$8.20 – 21,000 – 30,000 gallons
 \$9.20 – 31,000 and over

Whereas the minimum number of service units will be determined in accordance with the Definition of Classes.

Each additional service unit served through the same meter shall be charged per month above the minimum charge. The minimum water charge shall be billed in advance and the excess shall be billed in arrears.

Temporary Construction Site Water Usage:

Non-Authority Premises:

Water for building purposes shall be metered and charged \$6.20 per 1,000 gallons effective July 1, 2015 (see above excess charges)

Temporary metered service shall be provided for building purposes and other construction directly in connection therewith. The following rates will apply:

Application Fee \$ 25.00

Deposit on service line adaptor
 with meter (to be returned to user
 when temporary service is terminated.) \$ 750.00

All other items and provisions of the existing rates, rules and regulations adopted by said Authority previously are hereby declared in full force and effect, except only as herein specifically amended, revised or modified.

SECTION 21 - SCHEDULE OF RATES (CONTINUED)

(Effective July 1, 2019)

SCHEDULE 2 – WATER SERVICE CHARGED (CONTINUED):

Temporary Construction Site Water Usage (Continued):

On Authority Premises and Assisted by Authority Personnel:

Water for building purposes shall be metered and charged \$50.00 for the first 1,000 gallons and \$6.20 per each additional 1,000 gallons

TABLE 1 – DEFINITION OF CLASSES OF USE FOR DETERMINING SERVICE CHARGE MINIMUMS FOR SEWER AND WATER SERVICE UNITS

Classes of Use	Service Units
Single Family Dwelling	1 Unit
Multiple Family Dwelling	
Townhouse	1 Unit
1 Bedroom Apartment	1 Unit
2 Bedroom Apartment	1 Unit
3 Bedroom Apartment	1 Unit
Hotel or Motel (per living unit)	1 Unit plus ½ Unit for each individual rental unit – Such establishments shall be charged one sewer and one water service unit fee as an entity, plus one-half sewer and one-half water service unit fee for each individual motel/hotel unit or room within said establishment.
	In the event said establishment has other uses, such as restaurants, banquet facilities, offices, etc., they shall be charged for such other uses in accordance with the applicable Section of Rate Schedule presently in effect.
Schools.....	The number of Pupils multiplied by 20 gallons per capita per day and divided by 212 gallons per day determines the number of Domestic Consumer Units. Teachers and employees are classified as pupils for the purpose of this category.
Bakery (with baking facilities – whether part of dwelling or not)	2 Units
Car Wash.....	1 Unit
Each additional bay.....	2 Unit
Clubs, Societies, Service Organizations	
(Non-Profit).....	1 Unit
with bar and/or restaurant facilities.....	3 Units
(For-Profit)	
per first 2,500 sq.ft. gross area..	1 unit
each additional 2500 sq.ft.....	1 Unit
Churches.....	1 Unit
Convenience Store:	
Example: Wawa, 7-11.....	2 Units

SECTION 21 - SCHEDULE OF RATES (CONTINUED)

(Effective July 1, 2019)

TABLE 1 – DEFINITION OF CLASSES OF USE FOR DETERMINING SEWER AND WATER SERVICE UNIT MINIMUMS (CONTINUED):

Diner, Tavern, Restaurant, Soda Fountain and/or Luncheonette (1-50 seating capacity).....	3 Units
Per each additional 15 seats.....	1 Unit
Drive-In Restaurants.....	3 Units
Dry Cleaning Establishment.....	2 Units
Industrial or Manufacturing Plant (without industrial waste), Per first 2,500 sq. ft. of gross area.....	1 Unit
Each additional 2,500 segment.....	1 Unit
Laundromat or Self-Service Laundry Each washer of not more than 12 lb. capacity.....	1/4 Unit
Each washer over 12 lb. capacity.....	1/2 Unit
Nursing Home Per first 10 inhabitants and staff.....	1 Unit
Each additional 10 inhabitants and staff.....	1 Unit
Office Building Per first 2,500 sq. ft. of gross floor area.....	1 Unit
Each 2,500 sq. ft. segment thereafter.....	1 Unit
Public Buildings	2 units
Retail and General Commercial Business Per first 2,500 sq. ft. of gross floor area.....	1 Unit
Each additional 2,500 sq. ft. segment thereafter.....	1 Unit
Retail and General Commercial Business with Restaurant Facilities Per first 2,500 square feet of gross floor area.....	1 Unit
Service Stations: a) Sale of Gasoline Only.....	2 Units
b) Sale of Gasoline and Retail.....	4 Units
c) Sale of Gasoline, Retail and Car Wash.....	6 Units
Supermarket (with retail) Per first 10 employees.....	5 Units
Per each additional 10 employees.....	1 Unit
Plus additional units for each section contained in market for pharmacy, deli, restaurant, video store and any other general business not in the grocery store business	
Take-Out Restaurant (without seating facilities).....	2 Units
Warehouse Per first 2,500 sq. ft. of gross floor area.....	1 Unit
and each additional 2500 segment thereafter.....	1 Unit

SECTION 21 - SCHEDULE OF RATES (CONTINUED) (Effective July 1, 2019)

SCHEDULE 3 – CONNECTION FEES/WATER & SEWER PERMITS:

Definition of Equivalent Dwelling Unit (EDU):

Shall mean equivalent service unit and shall be equal to a dwelling unit using 176 gallons of service per day as of June 30, 2017, recomputed annually according to N.J.S.A. 40:NB.21.

Attributing Service Units:

In attributing service units to the issuance of water & sewer permits for residential and commercial accounts, the estimated daily flow of water for the connection shall be divided by the average daily flow of water to the average single-family residence in the Authority's district, to provide the number of service units to be attributed. (N.J. Statutes Annotated, Title 40, Section 40:14B-21.)

If, after one year, the applicant-owner has not shown proof of connection, the connection permit will be deemed invalid and the fees will be returned by the Authority. The applicant may, however, renew his application for a period of one year evidenced by submittal of a new application. If, however, a new application is submitted at any time, the new application shall be at the prevailing fees at the time of submitting the new application. This section shall be strictly adhered to:

Connection Fee Per EDU:

Water Permit-Residential, Commercial & Industrial Users:

The connection fee for new water connections per EDU is \$3,300.00 for all size services.

The connection fee for a fire service connection is \$3,300.00 for all size services.

Meter and Meter Pit, Yolk/Flange, Tap Fee, Corp/Curb Stop, Curb Box and plumbing fittings will be assessed and is due at the time permit is issued.

Sewer Permit - Residential Users:

The connection fee for new sewer connections per EDU is \$3,100.00 for all size services.

*A Gloucester Co Utilities Authority permit must be purchased before the Monroe MUA will issue an Authority sewer permit.

The Service Unit(s) assigned to the various class of users if listed under Classes of Use.

Additional Fees:

After the above applications have been reviewed one of the following permits may be required:

Township Street Opening Permit.....	The applicant must apply for this permit from the Township Clerk prior to obtaining any Water/Sewer Permits.
County Road Opening Permit.....	The applicant must apply for this permit prior to obtaining any Water/Sewer Permits.
State Highway Road Opening Permit.....	The Authority will obtain this permit from the State for the applicant at the time they are applying for Water/Sewer Permits.

NOTE: The cost of the above permits are payable by the applicant and depends upon the location and size of the opening.

SECTION 21 - SCHEDULE OF RATES (CONTINUED)

(Effective July 1, 2019)

SCHEDULE 4 – MISCELLANEOUS CHARGED

Search Fee: \$.05 per page

Returned Check Assessment..... \$ 25.00

Meter Service:

Service Charge for repair to
tampered meter and parts..... \$ 50.00
Damaged radio received on meter..... \$ 90.00
Damaged Universal Cellular Endpoint
with wire splice kit..... \$ 172.11

Service Restoration Fee:

Following shut-off for water delinquency..... \$ 50.00
Following shut-off for sewer delinquency..... \$ 150.00

Customer request for termination of water service \$ 50.00

*A request for termination of water service does
not entitle that customer to an abatement for
water charges. Minimum monthly water charges
continue to be billed.

Restoration fee following water shut-off at customer's
request \$ 50.00

Test of meter at customer's request
(for each water service meter having an outlet
not exceeding 1 inch) \$ 25.00

(per inch for other water service meters larger
than 1 inch in diameter) \$ 50.00

Final water readings..... \$ 25.00

Illegal water source obtained from another location other than the approved connection

First violation..... \$ 100.00
Second violation..... \$ 250.00
Third and each subsequent violation..... \$ 500.00

Sump pump illegally tied into the sanitary sewer system.. \$ 100.00

*The \$100.00 fine will be assessed each month
and applied to the customer's account until the
connection has been corrected. (i.e. must be piped
outside not just disconnected.)

All residential meters shall be maintained by the MMUA so far as ordinary wear and tear are concerned,
but damage due to freezing, hot water or external causes shall be paid for by the customer:

Service charge to restore service where customer has turned water back on at curb after MMUA shut-off
for delinquency and MMUA preventative action was required..... \$ 100.00.

Service charge to restore service where customer has unplugged sewer after MMUA shut off for
delinquency and MMUA preventative action was required..... \$ 300.00.

SECTION 21 - SCHEDULE OF RATES (CONTINUED) (Effective July 1, 2019)

SCHEDULE 4 – MISCELLANEOUS CHARGED (CONTINUED)

Authority installation of separate lines for a single service unit with two or more customers:

Meter Pit.....	\$ 800.00
Copper.....	\$ 312.00 (\$5.20/foot)
Backhoe.....	\$ 300.00
Topsoil.....	\$ 100.00
Concrete.....	\$ 200.00
Employees.....	\$ 564.00 (\$24.50/hr. @ 3 employees @ 8 hours)
Plumber.....	<u>\$ 700.00</u> (Permit and install bladder tank)
Total Cost.....	<u>\$ 2,976.00</u>

Shuster Vent and/or Water Cap:

In the event a shuster vent and/or water cap is damaged and must be replaced this device can be purchased and installed by the homeowner.

If the homeowner request that the Authority purchase and install the device the homeowner must reimburse the Authority the cost of the product plus a labor fee of \$35.25.

SCHEDULE 5 – FIRE SERVICE

Public Fire Service..... There shall be no charge for water used for fire fighting purposes from a public fire hydrant.

Public Fire Hydrants will be charged a total of \$ 45,000.00 annually

Private Fire Service/Sprinkler Systems:

For each private fire hydrant, not connected to a metered service line	\$ 200.00 per annum (\$ 50.00/Qtr.)
For 2-inch metered or unmetered connection	\$ 200.00 per annum (\$ 50.00/Qtr.)
For 3-inch metered or unmetered connection	\$ 300.00 per annum (\$ 75.00/Qtr.)
For 4-inch metered or unmetered connection	\$ 320.00 per annum (\$ 80.00/Qtr.)
For 6-inch metered or unmetered connection	\$ 560.00 per annum (\$ 140.00/Qtr.)
For 8-inch metered or unmetered connection	\$ 1,000.00 per annum (\$ 250.00/Qtr.)
For 10-inch metered or unmetered connection	\$ 1,400.00 per annum (\$ 350.00/Qtr.)
For 12-inch metered or unmetered connection	\$ 1,680.00 per annum (\$ 420.00/Qtr.)

In addition to the above, an annual charge of \$ 0.35 per sprinkler head will be applied.

AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Monroe Municipal Utilities Authority		
Federal ID Number:	21-6008392		
Address:	372 South Main Street		
City, State, Zip:	Williamstown	NJ	08094
Phone: (ext.)	856-629-1444	Fax:	856-629-6319

Preparer's Name:	Timothy Kiel		
Preparer's Address:	372 South Main Street		
City, State, Zip:	Williamstown	NJ	08094
Phone: (ext.)	856-629-1444	Fax:	856-629-6319
E-mail:	tkiel@monroemunnj.com		

Chief Executive Officer:	Wendy Mahoney		
Phone: (ext.)	856-629-1444	Fax:	856-629-1180
E-mail:	wmahoney@monroemunanj.com		

Chief Financial Officer:	Timothy Kiel		
Phone: (ext.)	856-629-1444	Fax:	856-629-1180
E-mail:	tkiel@monroemunanj.com		

Name of Auditor:	Michael Welding		
Name of Firm:	Bowman & Company		
Address:	6 N. Broad Street, Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Phone: (ext.)	856-782-2892	Fax:	856-782-5092
E-mail:	mwelding@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 49
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: \$2,367,530.85
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 1
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES** **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. All employees are covered by a negotiated labor agreement. Management employees are also covered by employment agreements approved directly by the board. Prior to the fiscal year end, the Comptroller calculates all salary changes in accordance with the applicable labor or employment contracts and submits them to the board for approval. The salary of every employee is approved by resolution by the board annually for the period July 1, X1 through June 30, X2.
- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? The superintendent has been reimbursed for meals, tolls and parking when attending training seminars and the cost is less than \$100.00.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **Yes**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
MONROE MUNICIPAL UTILITIES AUTHORITY**

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Monroe Township Municipal utilities Authority

June 30, 2020

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2000-01
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2003-04
2004-05
2005-06
2006-07
2007-08

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Key Employee	Former Highest Compensated Employee	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) <i>See note below</i>	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1. Joseph DiLallo	Vice Chairman	X	X				\$ 8,909	\$ 8,909	Monroe Township	30	\$ 4,000	\$ 12,909	
2. Hank Calloway	Chairman	X	X				29,922	29,922	None				29,922
3. Robert Simone	Treasurer/After	X	X						None				0
4. Ralph J. Manfredi, Jr.	Secretary	X	X						Monroe MUA	0		90,000	90,000
5. Ralph J. Manfredi, Jr.	Secretary	X	X						Monroe Township	3	3,000	3,000	3,000
6. Anthony Nerl	Asst. Treasurer	X	X						None				0
7. Robert R. Bender	Alternate	X							None				0
8. Jerry Moore	Executive Director until 5/1/18	40		X		45,691	14,842		63,804			63,804	63,804
9. Wendy Mahoney	Executive Director after 5/1/18	40		X		106,366	40,290		147,156			147,156	147,156
10. Edward Haaf	Superintendent	40		X		146,978	306		187,574			187,574	187,574
11. Joseph Paparo	Asst.Superintendent	40		X		124,664	40,290		165,975			165,975	165,975
12. Douglas Phillips	Asst.Superintendent	40		X		118,115	3,000		149,143			149,143	149,143
13. Charlene Donnery	Asst. Chief Clerk	40		X		100,476	2,723		106,199			106,199	106,199
14. Kenneth Demmey	Water/Sewer Supervisor	40		X		108,828	40,290		150,078			150,078	150,078
15. Total	Carried Forward From Page 3 of 3					209,330	80,580	291,509			0	0	291,509
Total:						\$ 960,448	\$ 328,164	\$ 1,300,269			\$ 7,000	\$ 90,000	\$ 1,397,269

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Monroe Township Municipal Utilities Authority

For the Period July 1, 2019 to June 30, 2020

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
	Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former Employee	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities

Position (Can Check more than 1 Column for each person)
Reportable Compensation from Authority (W-2/ 1099)

1	George Adams	Water/Sewer Supervisor	40				X		105,680		985	\$ 40,290	\$ 146,954	None					\$ 146,954
2	Joseph Jaconski	Senior Public Works Repairer	40				X		103,651		614	40,290	144,554	None					144,554
3													0						0
4													0						0
5													0						0
6													0						0
7													0						0
8													0						0
9													0						0
10													0						0
11													0						0
12													0						0
13													0						0
14													0						0
15													0						0
Total:									\$ 209,330	\$ -	\$ 1,599	\$ 80,580	\$ 291,509				\$ -	\$ -	\$ 291,509

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Monroe Township Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

Annual Cost														
	# of Covered Members (Medical & Rx)	Annual Cost		Total Cost		# of Covered Members		Annual Cost		Total Prior year	Total Prior year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
		Employee Proposed	Budget	Estimate	Proposed	Current Year	per Employee	Current Year						
Active Employees - Health Benefits - Annual Cost														
Single Coverage	9	\$	14,455	\$	130,095		9	\$	13,397	\$	120,573	\$	9,522	7.9%
Parent & Child	3		26,390		79,170		3		24,428		73,284		5,886	8.0%
Employee & Spouse (or Partner)	3		29,523		88,569		3		27,362		82,086		6,483	7.9%
Family	15		40,999		614,985		14		37,010		518,140		96,845	18.7%
Employee Cost Sharing Contribution (enter as negative -)					(167,535)						(164,035)		(3,500)	2.1%
Subtotal	30				745,284		29				630,048		115,236	18.3%
Commissioners - Health Benefits - Annual Cost														
Single Coverage					-						-		-	#DIV/0!
Parent & Child					-						-		-	#DIV/0!
Employee & Spouse (or Partner)	2		29,523		59,046		2		22,562		45,124		13,922	30.9%
Family					-						-		-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)					(500)						(500)		-	0.0%
Subtotal	2				58,546		2				44,624		13,922	31.2%
Retirees - Health Benefits - Annual Cost														
Single Coverage	4		4,715		18,860		4		5,621		22,484		(3,624)	-16.1%
Parent & Child	0		-		-		0		-		-		-	#DIV/0!
Employee & Spouse (or Partner)	5		12,581		62,905		5		15,654		78,270		(15,365)	-19.6%
Family	1		24,954		24,954		1		30,801		30,801		(5,847)	-19.0%
Employee Cost Sharing Contribution (enter as negative -)											-		-	#DIV/0!
Subtotal	10				106,719		10				131,555		(24,836)	-18.9%
GRAND TOTAL	42				\$ 910,549		41				\$ 806,227		\$ 104,322	12.9%

Monroe Township Municipal Utilities Authority

For the Period July 1, 2019

to

June 30, 2020

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Days of Accumulated Absences Adjusted to Allowable Payout	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
COLIN, W.	20.00	12.50	\$ 3,632	x		
DEERY, J.	15.00	7.50	1,150	x		
DENNENY C.	17.00	9.50	3,930	x		
DENNENY, K.	16.00	8.50	3,690	x		
DIORIO E.	15.00	7.50	2,780	x		
GARBOWSKI, J	12.25	4.75	976	x		
GAUDIO, M.	12.03	4.53	1,120	x		
HAAF E.	15.00	7.50	4,559	x		
JACONSKI J.	17.00	9.50	3,622	x		
JENGHINO, N	12.00	4.50	822	x		
KEUBLER, JOHN	12.50	5.00	1,787	x		
MAHONEY W.	9.00	1.50	628	x		
MANFREDI J.	11.00	3.50	926	x		
MANFREDI, III R.	15.00	7.50	1,965	x		
MC GRAIL J	14.00	6.50	1,949	x		
PAPARO J.	15.00	7.50	3,881	x		
PHILLIPS D.	15.00	7.50	3,651	x		
PRUS, P.	18.75	11.25	1,183	x		
RUTTER, J.	18.75	11.25	1,614	x		
SEELEY, K.	21.25	13.75	3,369	x		
SIMONE, N.	15.44	7.94	1,366	x		
SUAREZ, D.	15.00	7.50	1,502	x		
TAYLOR, A.	14.00	6.50	1,607	x		

Total liability for accumulated compensated absences at
beginning of current year

345.97 173.47 \$ 51,709

The total Amount Should agree to most recently issued audit report for the Authority

For the Period	July 1, 2019	to	June 30, 2020
Monroe Township Municipal utilities Authority			

[illegible]

If No Shared Services X this Box

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Monroe Township Municipal utilities Authority
For the Period July 1, 2019 to June 30, 2020

	FY 2020 Proposed Budget					FY 2019 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	Total All Operations	Total All Operations		
REVENUES									
Total Operating Revenues	\$ 5,867,500	\$ 6,881,000	\$ -	\$ -	\$ -	\$ 12,748,500	\$ 13,006,200	\$ (257,700)	-2.0%
Total Non-Operating Revenues	29,300	15,300	-	-	-	44,600	20,900	23,700	113.4%
Total Anticipated Revenues	5,896,800	6,896,300	-	-	-	12,793,100	13,027,100	(234,000)	-1.8%
APPROPRIATIONS									
Total Administration	921,083	942,235	-	-	-	1,863,318	1,865,269	(1,951)	-0.1%
Total Cost of Providing Services	3,436,018	5,349,241	-	-	-	8,785,259	8,606,206	179,053	2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,395,500	409,500	-	-	-	1,805,000	1,730,000	75,000	4.3%
Total Operating Appropriations	5,752,601	6,700,976	-	-	-	12,453,577	12,201,475	252,102	2.1%
Total Interest Payments on Debt	369,028	116,474	-	-	-	485,502	558,873	(73,371)	-13.1%
Total Other Non-Operating Appropriations	-	78,850	-	-	-	78,850	313,344	(234,494)	-74.8%
Total Non-Operating Appropriations	369,028	195,324	-	-	-	564,352	872,217	(307,865)	-35.3%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,121,629	6,896,300	-	-	-	13,017,929	13,073,692	(55,763)	-0.4%
Less: Total Unrestricted Net Position Utilized	224,829	-	-	-	-	224,829	46,592	178,237	382.5%
Net Total Appropriations	5,896,800	6,896,300	-	-	-	12,793,100	13,027,100	(234,000)	-1.8%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Monroe Township Municipal utilities Authority

For the Period July 1, 2019 to June 30, 2020

F-2

Prior Year Adopted Revenue Schedule

Monroe Township Municipal utilities Authority

FY 2019 Adopted Budget						
	Water	Sewer	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES						
<i>Service Charges</i>						
Residential	3,515,243	4,452,500				\$ 7,967,743
Business/Commercial	2,144,857	2,279,000				4,423,857
Industrial		135,000				135,000
Intergovernmental						-
Other						-
Total Service Charges	5,660,100	6,866,500	-	-	-	12,526,600
<i>Connection Fees</i>						
Residential	165,000	155,000				320,000
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Connection Fees	165,000	155,000	-	-	-	320,000
<i>Parking Fees</i>						
Meters						-
Permits						-
Fines/Penalties						-
Other						-
Total Parking Fees	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>						
Hydrant & Sprinkler Fees	54,900					54,900
Meters & Yoks	37,800					37,800
Permit Agreement Interest	1,800	900				2,700
Other	38,400	25,800				64,200
						-
						-
						-
						-
						-
						-
Total Other Revenue	132,900	26,700	-	-	-	159,600
Total Operating Revenues	5,958,000	7,048,200	-	-	-	13,006,200
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Other Non-Operating Revenues	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>						
Interest Earned	11,700	9,200				20,900
Penalties						-
Other						-
Total Interest	11,700	9,200	-	-	-	20,900
Total Non-Operating Revenues	11,700	9,200	-	-	-	20,900
TOTAL ANTICIPATED REVENUES	\$ 5,969,700	\$ 7,057,400	\$ -	\$ -	\$ -	\$ 13,027,100

Appropriations Schedule

Monroe Township Municipal utilities Authority
For the Period July 1, 2019 to June 30, 2020

FY 2020 Proposed Budget							FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 341,875	\$ 341,875					\$ 683,750	\$ 661,486	\$ 22,264 3.4%
Fringe Benefits	193,958	198,010					391,968	409,633	(17,665) -4.3%
Total Administration - Personnel	535,833	539,885	-	-	-	-	1,075,718	1,071,119	4,599 0.4%
<i>Administration - Other (List)</i>									
See Attached	385,250	402,350					787,600	794,150	(6,550) -0.8%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	385,250	402,350	-	-	-	-	787,600	794,150	(6,550) -0.8%
Total Administration	921,083	942,235	-	-	-	-	1,863,318	1,865,269	(1,951) -0.1%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,065,500	1,065,500					2,131,000	1,973,264	157,736 8.0%
Fringe Benefits	625,493	621,441					1,246,934	1,221,967	24,967 2.0%
Total COPS - Personnel	1,690,993	1,686,941	-	-	-	-	3,377,934	3,195,231	182,703 5.7%
<i>Cost of Providing Services - Other (List)</i>									
See Attached	1,745,025	3,662,300					5,407,325	5,410,975	(3,650) -0.1%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	1,745,025	3,662,300	-	-	-	-	5,407,325	5,410,975	(3,650) -0.1%
Total Cost of Providing Services	3,436,018	5,349,241	-	-	-	-	8,785,259	8,606,206	179,053 2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,395,500	409,500	-	-	-	-	1,805,000	1,730,000	75,000 4.3%
Total Operating Appropriations	5,752,601	6,700,976	-	-	-	-	12,453,577	12,201,475	252,102 2.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	369,028	116,474	-	-	-	-	485,502	558,873	(73,371) -13.1%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve		78,850					78,850	313,344	(234,494) -74.8%
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	369,028	195,324	-	-	-	-	564,352	872,217	(307,865) -35.3%
TOTAL APPROPRIATIONS	6,121,629	6,896,300	-	-	-	-	13,017,929	13,073,692	(55,763) -0.4%
ACCUMULATED DEFICIT							-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,121,629	6,896,300	-	-	-	-	13,017,929	13,073,692	(55,763) -0.4%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation							-	-	#DIV/0!
Other	224,829						224,829	46,592	178,237 382.5%
Total Unrestricted Net Position Utilized	224,829						224,829	46,592	178,237 382.5%
TOTAL NET APPROPRIATIONS	\$ 5,896,800	\$ 6,896,300	\$ -	\$ -	\$ -	\$ -	\$ 12,793,100	\$ 13,027,100	\$ (234,000) -1.8%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 287,630.05 \$ 335,048.80 \$ - \$ - \$ - \$ - \$ 622,678.85

Prior Year Adopted Appropriations Schedule

Monroe Township Municipal utilities Authority

FY 2019 Adopted Budget							Total All
	Water	Sewer	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 330,743	\$ 330,743					\$ 661,486
Fringe Benefits	204,817	204,817					409,633
Total Administration - Personnel	535,560	535,560	-	-	-	-	1,071,119
<i>Administration - Other (List)</i>							
Type In Description	388,525	405,625					794,150
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	388,525	405,625	-	-	-	-	794,150
Total Administration	924,085	941,185	-	-	-	-	1,865,269
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	986,632	986,632					1,973,264
Fringe Benefits	610,983	610,983					1,221,967
Total COPS - Personnel	1,597,615	1,597,615	-	-	-	-	3,195,231
<i>Cost of Providing Services - Other (List)</i>							
Type In Description	1,730,880	3,680,095					5,410,975
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,730,880	3,680,095	-	-	-	-	5,410,975
Total Cost of Providing Services	3,328,495	5,277,710	-	-	-	-	8,606,206
Total Principal Payments on Debt Service in Lieu of Depreciation	1,338,250	391,750	-	-	-	-	1,730,000
Total Operating Appropriations	5,590,830	6,610,645	-	-	-	-	12,201,475
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	425,462	133,411	-	-	-	-	558,873
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve		313,344					313,344
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	425,462	446,755	-	-	-	-	872,217
TOTAL APPROPRIATIONS	6,016,292	7,057,400	-	-	-	-	13,073,692
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,016,292	7,057,400	-	-	-	-	13,073,692
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	46,592						46,592
Total Unrestricted Net Position Utilized	46,592	-	-	-	-	-	46,592
TOTAL NET APPROPRIATIONS	\$ 5,969,700	\$ 7,057,400	\$ -	\$ -	\$ -	\$ -	\$ 13,027,100

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 279,541.50 \$ 330,532.25 \$ - \$ - \$ - \$ - \$ 610,073.75

MonroeTownship Municipal Utilities Authority

Expenditure Account Description	Fiscal Year 2020 Proposed Budget	Fiscal Year 2019 Adopted Budget	Change	
			Dollar	%
SEWER SALARIES & WAGES:				
SEWER SW - SALARIES - BOARD OF DIRECTORS	\$ 2,375	\$ 2,375	\$ -	0%
SEWER SW - SALARIES - EMPLOYEES	339,500	328,368	11,132	3%
Totals	341,875	330,743	11,132	3%
Total Administration Salaries & Wages - Sewer	\$ 341,875	\$ 330,743	\$ 11,132	3%
SEWER FRINGE BENEFITS:				
SEWER FB - PERS	\$ 43,978	\$ 44,438	\$ (460)	-1%
SEWER FB - FICA	21,264	20,512	752	4%
SEWER FB - UNEMPLOYMENT	1,450	1,506	(56)	-4%
SEWER FB - MEDICARE	5,074	4,795	279	6%
Totals	71,766	71,251	515	1%
SEWER FB - RETIRED EMPLOYEE HEALTH	16,904	27,366	(10,462)	-38%
SEWER FB - EMPLOYEE HEALTH INSURANCE	101,859	99,421	2,438	2%
SEWER FB - EMPLOYER HEALTH INSURANCE	7,481	6,779	702	10%
Totals	126,244	133,565	(7,321)	-5%
Total Administration Fringe Benefits - Sewer	\$ 198,010	\$ 204,817	\$ (6,807)	-3%
SEWER ADMINISTRATION OTHER EXPENSES:				
SEWER ADMIN OE - ADVERTISING	\$ 1,500	\$ 1,500	\$ -	0%
SEWER ADMIN OE - COMPUTER EXPENSE	40,000	31,000	9,000	29%
SEWER ADMIN OE - ANNUAL FEES	2,500	3,750	(1,250)	-33%
SEWER ADMIN OE - OFFICE MAINT CONTRACTS	9,100	9,100	-	0%
SEWER ADMIN OE - POSTAGE	31,000	31,000	-	0%
SEWER ADMIN OE - STATIONARY SUPPLIES	28,250	28,250	-	0%
SEWER ADMIN OE - OPERATIONS INS POLICIES	70,000	80,500	(10,500)	-13%
Totals	182,350	185,100	(2,750)	-1%
SEWER ADMIN OE - TRAINING - EMPLOYEES	5,000	5,525	(525)	-10%
SEWER ADMIN OE - TRAINING - EMPLOYERS	-	-	-	
Totals	5,000	5,525	(525)	-10%
SEWER ADMIN OE - AUDITOR	27,500	27,500	-	0%
SEWER ADMIN OE - BOND COUNCIL	-	-	-	
SEWER ADMIN OE - ACCOUNTING	25,000	25,000	-	
SEWER ADMIN OE - ENGINEER	99,800	99,800	-	0%
SEWER ADMIN OE - SOLICITOR	37,500	37,500	-	0%
SEWER ADMIN OE - LITIGATION	15,500	15,500	-	0%
SEWER ADMIN OE - TRUSTEE	7,200	7,200	-	0%
SEWER ADMIN OE - MISCELLANEOUS	2,500	2,500	-	0%
SEWER ADMIN OE - GASB 45 ACCRUAL(CY EXP)	-	-	-	
Totals	215,000	215,000	-	0%
Total Administration Other - Sewer	\$ 402,350	\$ 405,625	\$ (3,275)	-1%
SEWER SALARIES & WAGES:				
SEWER SW - SALARIES - BOARD OF DIRECTORS	\$ -	\$ -		
SEWER SW - SALARIES - EMPLOYEES	1,065,500	986,632	78,868	8%

Monroe Township Municipal Utilities Authority

Expenditure Account Description	Fiscal Year 2020		Fiscal Year 2019		Change	
	Proposed Budget		Adopted Budget		Dollar	%
Totals	1,065,500		986,632		78,868	8%
Total Cost of Providing Service Salaries & Wages - Sewer	\$ 1,065,500		\$ 986,632		\$ 78,868	8%
SEWER FRINGE BENEFITS:						
SEWER FB - PERS	\$ 138,022		\$ 132,562		\$ 5,460	4%
SEWER FB - FICA	66,736		61,188		5,548	9%
SEWER FB - UNEMPLOYMENT	4,550		4,494		56	1%
SEWER FB - MEDICARE	15,926		14,305		1,621	11%
Totals	225,234		212,549		12,685	6%
SEWER FB - RETIRED EMPLOYEE HEALTH	53,051		81,634		(28,583)	-35%
SEWER FB - EMPLOYEE HEALTH INSURANCE	319,678		296,579		23,099	8%
SEWER FB - EMPLOYER HEALTH INSURANCE	23,478		20,221		3,257	16%
Totals	396,207		398,435		(2,228)	-1%
Total Cost of Providing Service Fringe Benefits - Sewer	\$ 621,441		\$ 610,983		\$ 10,458	2%
SEWER OTHER OPERATING EXPENSES:						
SEWER OP OE - ELECTRIC	\$ 289,800		\$ 483,000		\$ (193,200)	-40%
SEWER OP OE - GAS	3,950		3,950		-	0%
SEWER OP OE - OIL	25,000		30,000		(5,000)	-17%
SEWER OP OE - PROPANE					-	
SEWER OP OE - TELEPHONE	22,750		22,750		-	0%
OPERATIONS MOBILE PHONES	17,000		15,000		2,000	13%
Totals	358,500		554,700		(196,200)	-35%
SEWER OP OE - BIOXIDE	150,000		200,000		(50,000)	-25%
SEWER OP OE - SEWER / EQUIPMENT / REPAIR					-	
SEWER OP OE - FIRE HYDRANTS					-	
SEWER OP OE - SEWER TESTING EQUIP REPAI					-	
Totals	150,000		200,000		(50,000)	-25%
SEWER OP OE - GCUA	2,803,000		2,500,000		303,000	12%
SEWER OP OE - COLLECTION EQUIPMNT REPAIR	100,000		140,000		(40,000)	-29%
Totals	2,903,000		2,640,000		263,000	10%
SEWER OP OE - PAGING	2,600		2,575		25	1%
Totals	2,600		2,575		25	1%
SEWER OP OE - VEHICLE MAINTENANCE	42,000		45,000		(3,000)	-7%
SEWER OP OE - VEHICLE REGISTRATION	-		720		(720)	-100%
Totals	42,000		45,720		(3,720)	-8%
SEWER OP OE - FUEL / GASOLINE	18,000		18,000		-	0%
SEWER OP OE - FUEL / DIESEL	20,400		24,000		(3,600)	-15%
Totals	38,400		42,000		(3,600)	-9%
SEWER OP OE - ALARM MONITORING	18,000		5,400		12,600	233%
SEWER OP OE - MISC. MAINTENANCE CONTRACT	-				-	
SEWER OP OE - MISC. EQUIPMENT MATERIALS	102,000		117,900		(15,900)	-13%
SEWER OP OE - UNIFORMS / SAFETY ATTIRE	10,800		10,800		-	0%
SEWER OP OE - SAFETY COMPLIANCE	10,000		10,000		-	0%
VIDEO MONITOR (WATCHDOG)					-	
ALARM MONITOR (BURGLAR)	-		3,000		(3,000)	-100%

Monroe Township Municipal Utilities Authority

Expenditure Account Description	Fiscal Year 2020 Proposed Budget	Fiscal Year 2019 Adopted Budget	Change	
			Dollar	%
ALARM MONITOR(COMCAST)	-	12,000	(12,000)	-100%
Totals	140,800	159,100	(18,300)	-12%
SEWER OP OE - BUILDING & GROUNDS	12,000	18,000	(6,000)	-33%
SEWER OP OE - GENERATOR REPAIRS	15,000	18,000	(3,000)	-17%
	27,000	36,000	(9,000)	-25%
Total Cost of Providing Service Other - Sewer	\$ 3,662,300	\$ 3,680,095	\$ (17,795)	0%
Total Sewer Operations	\$ 6,291,476	\$ 6,218,895	\$ 72,581	1%
WATER SALARIES & WAGES:				
WATER S&W - SALARIES BOARD OF DIRECTORS	2,375	2,375	-	0%
WATER S&W - SALARIES EMPLOYEES	339,500	328,368	11,132	3%
Totals	341,875	330,743	11,132	3%
Total Administration Salaries & Wages - Water	\$ 341,875	\$ 330,743	\$ 11,132	3%
WATER FRINGE BENEFITS:				
WATER FB - PERS	\$ 43,978	\$ 44,438	\$ (460)	-1%
WATER FB - FICA	21,264	20,512	752	4%
WATER FB - UNEMPLOYMENT	1,450	1,506	(56)	-4%
WATER FB - MEDICARE	5,074	4,795	279	6%
Totals	71,766	71,251	515	1%
WATER FB - RETIRED EMPLOYEE HEALTH	16,904	27,366	(10,462)	-38%
WATER FB - EMPLOYEE HEALTH INSURANCE	97,807	99,421	(1,614)	-2%
WATER FB - EMPLOYER HEALTH INSURANCE	7,481	6,779	702	10%
Totals	122,192	133,565	(11,373)	-9%
Total Administration Fringe Benefits - Water	\$ 193,958	\$ 204,817	\$ (10,859)	-5%
WATER ADMINISTRATION OTHER EXPENSES:				
WATER ADMIN OE - ADVERTISING	1,500	1,500	-	0%
WATER ADMIN OE - COMPUTER EXPENSE	40,000	31,000	9,000	29%
WATER ADMIN OE - ANNUAL FEES	2,500	3,750	(1,250)	-33%
WATER ADMIN OE - OFFICE MAINT CONTRACTS	9,100	9,100	-	0%
WATER ADMIN OE - POSTAGE	31,000	31,000	-	0%
WATER ADMIN OE - STATIONARY SUPPLIES	28,250	28,250	-	0%
WATER ADMIN OE - OPERATIONS INS POLICIES	70,000	80,500	(10,500)	-13%
Totals	182,350	185,100	(2,750)	-1%
WATER ADMIN OE - TRAINING - EMPLOYEES	5,000	5,525	(525)	-10%
WATER ADMIN OE - TRAINING - EMPLOYERS	-	-	-	
Totals	5,000	5,525	(525)	-10%
WATER ADMIN OE - AUDITOR	27,500	27,500	-	0%
WATER ADMIN OE - BOND COUNCIL	-	-	-	
WATER ADMIN OE - ACCOUNTING	25,000	25,000	-	
WATER ADMIN OE - ENGINEER	75,000	75,000	-	0%
WATER ADMIN OE - SOLICITOR	37,500	37,500	-	0%
WATER ADMIN OE - LITIGATION	15,500	15,500	-	0%

Monroe Township Municipal Utilities Authority

Expenditure Account Description	Fiscal Year 2020 Proposed Budget	Fiscal Year 2019 Adopted Budget	Change	
			Dollar	%
WATER ADMIN OE - TRUSTEE	14,900	14,900	-	0%
WATER ADMIN OE - MISCELLANEOUS	2,500	2,500	-	0%
WATER ADMIN OE - GASB 45 ACCRUAL(CY EXP)	-	-	-	
Totals	197,900	197,900	-	0%
Total Administration Other - Water	\$ 385,250	\$ 388,525	\$ (3,275)	-1%
WATER SALARIES & WAGES:				
WATER S&W - SALARIES BOARD OF DIRECTORS	-	-	-	
WATER S&W - SALARIES EMPLOYEES	1,065,500	986,632	78,868	8%
Totals	1,065,500	986,632	78,868	8%
Total Cost of Providing Service Salaries & Wages - Water	\$ 1,065,500	\$ 986,632	\$ 78,868	8%
WATER FRINGE BENEFITS:				
WATER FB - PERS	\$ 138,022	\$ 132,562	\$ 5,460	4%
WATER FB - FICA	66,736	61,188	5,548	9%
WATER FB - UNEMPLOYMENT	4,550	4,494	56	1%
WATER FB - MEDICARE	15,926	14,305	1,621	11%
Totals	225,234	212,549	12,685	6%
WATER FB - RETIRED EMPLOYEE HEALTH	53,051	81,634	(28,583)	-35%
WATER FB - EMPLOYEE HEALTH INSURANCE	323,730	296,579	27,151	9%
WATER FB - EMPLOYER HEALTH INSURANCE	23,478	20,221	3,257	16%
Totals	400,259	398,435	1,824	0%
Total Cost of Providing Service Fringe Benefits - Water	\$ 625,493	\$ 610,983	\$ 14,510	2%
WATER OTHER OPERATING EXPENSES:				
WATER OP OE - ELECTRIC	400,200	207,000	193,200	93%
WATER OP OE - GAS	3,950	3,950	-	0%
WATER OP OE - OIL	25,000	30,000	(5,000)	-17%
WATER OP OE - PROPANE	-	-	-	
WATER OP OE - TELEPHONE	22,750	22,750	-	0%
OPERATIONS MOBILE PHONES	17,000	15,000	2,000	13%
Totals	468,900	278,700	190,200	68%
WATER OP OE - CAUSTIC SODA	9,000	20,000	(11,000)	-55%
WATER OP OE - CP 34 / CALCIUM HYPOCHLORI	60,000	65,000	(5,000)	-8%
WATER OP OE - LIME	-	-	-	
WATER OP OE - WATER / EQUIPMENT / REPAIR	30,000	40,000	(10,000)	-25%
WATER OP OE - FIRE HYDRANTS	-	-	-	
WATER OP OE - WATER LAB TEST	45,000	50,000	(5,000)	-10%
WATER OP OE - METERS & YOLKS	200,000	240,000	(40,000)	-17%
WATER OP OE - STATE OF NJ WATER TAX	8,000	14,000	(6,000)	-43%
WATER OP OE - WATER TESTING EQUIP REPAI	35,000	65,000	(30,000)	-46%
WATER OP OE - WATER ALLOCATION ASSESSMNT	23,000	27,000	(4,000)	-15%
WATER OP OE - WATER PURCHASES	625,000	625,000	-	0%
Totals	1,035,000	1,146,000	(111,000)	-10%
WATER OP OE - COLLECTION EQUIPMENT REPAI			-	

Monroe Township Municipal Utilities Authority

Expenditure Account Description	Fiscal Year 2020 Proposed Budget	Fiscal Year 2019 Adopted Budget	Change	
			Dollar	%
Totals	-	-	-	
WATER OP OE - PAGING	2,600	2,575	25	1%
Totals	2,600	2,575	25	1%
WATER OP OE - VEHICLE MAINTENANCE	28,000	30,000	(2,000)	-7%
WATER OP OE - VEHICLE REGISTRATION	-	480	(480)	-100%
Totals	28,000	30,480	(2,480)	-8%
WATER OP OE - FUEL / GASOLINE	12,000	12,000	-	0%
WATER OP OE - FUEL / DIESEL	13,600	16,000	(2,400)	-15%
Totals	25,600	28,000	(2,400)	-9%
WATER OP OE - ALARM MONITORING	12,000	3,600	8,400	233%
WATER OP OE - MISC. MAINTENANCE CONTRACT	-	-	-	#DIV/0!
WATER OP OE - MISC. EQUIPMENT MATERIALS	57,000	78,600	(21,600)	-27%
WATER OP OE - UNIFORMS / SAFETY ATTIRE	7,200	7,200	-	0%
WATER OP OE - SAFETY COMPLIANCE	10,000	10,000	-	0%
VIDEO MONITOR (WATCHDOG)	-	-	-	#DIV/0!
ALARM MONITOR (BUGLAR)	-	3,000	(3,000)	-100%
ALARM MONITOR (COMCAST)	-	8,000	(8,000)	-100%
SCADA PROGRAM	30,725	30,725	-	0%
Totals	116,925	141,125	(24,200)	-17%
WATER OP OE - BUILDING & GROUNDS	8,000	12,000	(4,000)	-33%
WATER OP OE - GENERATOR REPAIRS	10,000	12,000	(2,000)	-17%
WATER OP OE - WELL REPAIRS	50,000	80,000	(30,000)	-38%
Totals	68,000	104,000	(36,000)	-35%
Total Cost of Providing Service Other - Water	\$ 1,745,025	\$ 1,730,880	\$ 14,145	1%
Total Water Operations	\$ 4,357,101	\$ 4,252,580	\$ 104,521	2%
Grand Total All Operations	\$ 10,648,577	\$ 10,471,475	\$ 177,102	2%

Debt Service Schedule - Principal

Monroe Township Municipal utilities Authority

If Authority has no debt X this box

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	Fiscal Year Ending in								Total Principal Outstanding
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	
Water									
2004 Bond (100% Water)	\$ 405,000	\$ 420,000	\$ 440,000	\$ 460,000	\$ 475,000	\$ 500,000	\$ 520,000	\$ -	\$ 2,815,000
2007 Bond (70% Water)	259,000	269,500	280,000	290,500	304,500	318,500	332,500	1,088,500	2,884,000
2010A Bond (65% Water)	273,000	286,000	299,000	312,000	328,250	341,250	357,500	373,750	2,297,750
2010B Bond (75% Water)	401,250	420,000	435,000	442,500	-	-	-	-	1,297,500
Total Principal	1,338,250	1,395,500	1,454,000	1,505,000	1,107,750	1,159,750	1,210,000	1,462,250	9,294,250
Sewer									
2004 Bond	-	-	-	-	-	-	-	-	-
2007 Bond (30% Sewer)	111,000	115,500	120,000	124,500	130,500	136,500	142,500	466,500	1,236,000
2010A Bond (35% Sewer)	147,000	154,000	161,000	168,000	176,750	183,750	192,500	201,250	1,237,250
2010B Bond (25% Sewer)	133,750	140,000	145,000	147,500	-	-	-	-	432,500
Total Principal	391,750	409,500	426,000	440,000	307,250	320,250	335,000	667,750	2,905,750
N/A	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS									
	\$ 1,730,000	\$ 1,805,000	\$ 1,880,000	\$ 1,945,000	\$ 1,415,000	\$ 1,480,000	\$ 1,545,000	\$ 2,130,000	\$ 12,200,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard & Poors</i>
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Monroe Township Municipal utilities Authority

If Authority has no debt X this box

☐

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
2004 Bond (100% Water)	\$ 128,688	\$ 112,188	\$ 94,713	\$ 75,863	\$ 55,994	\$ 34,650	\$ 11,700	\$ -	\$ 385,108
2007 Bond (70% Water)	128,299	117,400	106,241	94,831	82,779	69,569	55,328	73,028	599,175
2010A Bond (65% Water)	108,550	95,940	81,315	67,600	54,385	40,158	24,863	8,409	372,669
2010B Bond (75% Water)	59,925	43,500	26,400	8,850	-	-	-	-	78,750
Total Interest Payments	425,462	369,028	308,669	247,144	193,157	144,377	91,891	81,437	1,435,702
<i>Sewer</i>									
2004 Bond	-	-	-	-	-	-	-	-	-
2007 Bond (30% Sewer)	54,986	50,314	45,532	40,642	35,477	29,815	23,712	31,298	256,789
2010A Bond (35% Sewer)	58,450	51,660	43,785	36,400	29,284	21,623	13,388	4,528	200,668
2010B Bond (25% Sewer)	19,975	14,500	8,800	2,950	-	-	-	-	26,250
Total Interest Payments	133,411	116,474	98,117	79,992	64,761	51,439	37,100	35,826	483,707
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 558,873	\$ 485,502	\$ 406,786	\$ 327,136	\$ 257,918	\$ 195,816	\$ 128,991	\$ 117,263	\$ 1,919,410

Net Position Reconciliation

Monroe Township Municipal Utilities Authority

For the Period

July 1, 2019

to

June 30, 2020

FY 2020 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 9,265,758	\$ 8,216,805						\$ 17,482,563
Less: Invested in Capital Assets, Net of Related Debt (1)	11,509,865	11,742,388						23,252,253
Less: Restricted for Debt Service Reserve (1)	1,931,785	372,534						2,304,319
Less: Other Restricted Net Position (1)	1,708,569	2,036,677						3,745,246
Total Unrestricted Net Position (1)	(5,884,461)	(5,934,794)	-	-	-	-	-	(11,819,255)
Less: Designated for Non-Operating Improvements & Repairs								-
Less: Designated for Rate Stabilization								-
Less: Other Designated by Resolution								-
Plus: Accrued Unfunded Pension Liability (1)	3,414,809	3,414,809						6,829,617
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	5,482,619	5,482,619						10,965,237
Plus: Estimated Income (Loss) on Current Year Operations (2)								-
Plus: Other Adjustments (attach schedule)								-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,012,966	2,962,633	-	-	-	-	-	5,975,599
Unrestricted Net Position Utilized to Balance Proposed Budget	224,829	-	-	-	-	-	-	224,829
Unrestricted Net Position Utilized in Proposed Capital Budget	460,000	485,000	-	-	-	-	-	945,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	684,829	485,000	-	-	-	-	-	1,169,829
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR								
Last issued Audit Report (4)	\$ 2,328,137	\$ 2,477,633	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,805,770

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 287,630 \$ 335,049 \$ - \$ - \$ - \$ - \$ 622,679

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.


2019
MONROE
MUNICIPAL
UTILITIES
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MONROE MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

X It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Monroe Municipal Utilities Authority, on the 15th day of May, 2019.

Officer's Signature:			
Name:	Wendy Mahoney		
Title:	Executive Director		
Address:	372 South Main Street Williamstown, NJ 08094		
Phone Number:	856-629-1444	Fax Number:	856-629-1180
E-mail address	wmahoney@monroemuaj.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

MONROE MUNICIPAL UTILITIES AUTHORITY

BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No. The Authority is currently assessing the capital needs and conducting a detailed rate and capital funding study. The study is anticipated to be completed by the end of the 2018 calendar year.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The current debt service does not drop to sufficient levels until 2022 to fund major capital projects without rate increase. The current projects will be funded out of current reserves and resources, however, rate increases will be required to fund additional capital projects beyond the current year. Further, the Authority currently has a bond resolution requirement for a Renewal & Replacement (R&R) Fund and the Authority's engineer has determined the current minimum balance should be \$2,000,000. The Authority's Trustee has determined that the Authority can utilize the R&R fund as a funding source for capital projects and transfers funds from the R&R account to the Authority's operating account for capital acquisitions on a monthly basis. Periodically, the funds in the R&R account are replenished to the \$2,000,000 balance as cash flows become available. This allows the Authority to take what can be described as an interest free loan from its Restricted Reserves and limit the need to incur interest bearing debt.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A.

Proposed Capital Budget

Monroe Township Municipal utilities Authority
For the Period July 1, 2019 to

June 30, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
See Attached	\$ 460,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	460,000	460,000	-	-	-	-
<i>Sewer</i>						
See Attached	485,000	\$ 485,000	\$ -	\$ -	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	485,000	485,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 945,000	\$ 945,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Current Year Capital Budget by Funding Source

	Total	Unrestricted	R&R	Debt Authorization	Capital Grants	Other Sources
Water						
Replace GAC Media at Well	\$ 40,000.00	\$ 40,000.00				
Replace Air Stripper Media at Well	10,000.00	10,000.00				
Ford (Or Equivalent) F250 Extended CAB 8' Utility Body 4X4 (50/50 Split)	22,500.00	22,500.00				
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	35,000.00	35,000.00				
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00				
Vehicle Repairs	15,000.00	15,000.00				
Well Equipment Replacement/Rehabilitation	75,000.00	75,000.00				
Tank Exterior Cleaning/Painting	50,000.00	50,000.00				
Herbert Boulevard Water Storage Tank Exterior Painting	-					
Radix Doard Water Main Loop	-					
Computer Hardware/Software Purchase/Upgrade	50,000.00	50,000.00				
Water Main Replacement	150,000.00	150,000.00				
Total	\$ 460,000.00	\$ 460,000.00	\$ -	\$ -	\$ -	\$ -
Sewer						
Ford F250 (Or Equivalent) Extended CAB 8' Utility Body 4X4 (50/50 Split)	\$ 22,500.00	22,500.00				
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	35,000.00	35,000.00				
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00				
Vehicle Repairs	15,000.00	\$ 15,000.00				
Pump Station Equipment Repair/Replacement	75,000.00	75,000.00				
Pump Station Replacement/Rehabilitation	-					
Video Inspection Equipment	125,000.00	125,000.00				
Computer Hardware/Software Purchase/Upgrade	50,000.00	50,000.00				
Sanitary Sewer Rehabilitation	150,000.00	150,000.00				
Total	\$ 485,000.00	\$ 485,000.00	\$ -	\$ -	\$ -	\$ -
Grand Total	945,000.00	945,000.00	-	-	-	-

5 Year Capital Improvement Plan

Monroe Township Municipal utilities Authority

For the Period July 1, 2019 to June 30, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Water</i>							
See Attached	\$ 3,930,000	\$ 460,000	\$ 346,000	\$ 952,000	\$ 1,248,000	\$ 491,500	\$ 432,500
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	3,930,000	460,000	346,000	952,000	1,248,000	491,500	432,500
<i>Sewer</i>							
See Attached	5,285,000	485,000	\$ 1,101,000	\$ 1,487,000	\$ 1,543,000	\$ 306,500	\$ 362,500
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	5,285,000	485,000	1,101,000	1,487,000	1,543,000	306,500	362,500
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 9,215,000	\$ 945,000	\$ 1,447,000	\$ 2,439,000	\$ 2,791,000	\$ 798,000	\$ 795,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

6 Year Capital Budget by Year

	Total	Current	2021	2022	2023	2024	2025
Water							
Replace GAC Media at Well	\$ 270,000.00	\$ 40,000.00	40,000.00	45,000.00	45,000.00	50,000.00	50,000.00
Replace Air Stripper Media at Well	30,000.00	10,000.00		10,000.00		10,000.00	
Ford (Or Equivalent) F250 Extended CAB 8' Utility Body 4X4 (50/50 Split)	75,000.00	22,500.00		25,000.00		27,500.00	
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	77,500.00	35,000.00			20,000.00		22,500.00
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00					
Vehicle Repairs	105,000.00	15,000.00	16,000.00	17,000.00	18,000.00	19,000.00	20,000.00
Well Equipment Replacement/Rehabilitation	585,000.00	75,000.00	75,000.00	130,000.00	80,000.00	140,000.00	85,000.00
Tank Exterior Cleaning/Painting	375,000.00	50,000.00	55,000.00	60,000.00	65,000.00	70,000.00	75,000.00
Herbert Boulevard Water Storage Tank Exterior Painting	500,000.00			500,000.00			
Radix Doard Water Main Loop	850,000.00	50,000.00	5,000.00	5,000.00	850,000.00		
Computer Hardware/Software Purchase/Upgrade	75,000.00	150,000.00	155,000.00	160,000.00	165,000.00	170,000.00	175,000.00
Water Main Replacement	975,000.00						
Total	\$ 3,930,000.00	\$ 460,000.00	\$ 346,000.00	\$ 952,000.00	\$ 1,248,000.00	\$ 491,500.00	\$ 432,500.00
Sewer							
Ford F250 (Or Equivalent) Extended CAB 8' Utility Body 4X4 (50/50 Split)	\$ 75,000.00	\$ 22,500.00		\$ 25,000.00		\$ 27,500.00	
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	77,500.00	35,000.00			20,000.00		22,500.00
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00					
Vehicle Repairs	105,000.00	15,000.00	16,000.00	17,000.00	18,000.00	19,000.00	20,000.00
Pump Station Equipment Repair/Replacement	640,000.00	75,000.00	125,000.00	80,000.00	135,000.00	85,000.00	140,000.00
Pump Station Replacement/Rehabilitation	3,200,000.00		800,000.00	1,200,000.00	1,200,000.00		
Video Inspection Equipment	125,000.00	125,000.00					
Computer Hardware/Software Purchase/Upgrade	75,000.00	50,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Sanitary Sewer Rehabilitation	975,000.00	150,000.00	155,000.00	160,000.00	165,000.00	170,000.00	175,000.00
Total	\$ 5,285,000.00	\$ 485,000.00	\$ 1,101,000.00	\$ 1,487,000.00	\$ 1,543,000.00	\$ 306,500.00	\$ 362,500.00
Grand Total	\$ 9,215,000.00	\$ 945,000.00	\$ 1,447,000.00	\$ 2,439,000.00	\$ 2,791,000.00	\$ 798,000.00	\$ 795,000.00

5 Year Capital Improvement Plan Funding Sources

Monroe Township Municipal utilities Authority

For the Period July 1, 2019 to June 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorizatio n	Capital Grants	Other Sources
<i>Water</i>						
See Attached	\$ 3,930,000	\$ 3,930,000	\$ -	\$ -	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	3,930,000	3,930,000	-	-	-	-
<i>Sewer</i>						
See Attached	5,285,000	\$ 2,085,000	\$ -	\$ 3,200,000	\$ -	\$ -
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	5,285,000	2,085,000	-	3,200,000	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 9,215,000</u>	<u>\$ 6,015,000</u>	<u>\$ -</u>	<u>\$ 3,200,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 9,215,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

6 Year Capital Budget Funding Sources

	Total	Unrestricted	R&R	Debt Authorization	Capital Grants	Other Sources
Water						
Replace GAC Media at Well	\$ 270,000.00	\$ 270,000.00				
Replace Air Stripper Media at Well	30,000.00	30,000.00				
Ford (Or Equivalent) F250 Extended CAB 8' Utility Body 4X4 (50/50 Split)	75,000.00	75,000.00				
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	77,500.00	77,500.00				
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00				
Vehicle Repairs	105,000.00	105,000.00				
Well Equipment Replacement/Rehabilitation	585,000.00	585,000.00				
Tank Exterior Cleaning/Painting	375,000.00	375,000.00				
Herbert Boulevard Water Storage Tank Exterior Painting	500,000.00	500,000.00				
Radix Doard Water Main Loop	850,000.00	850,000.00				
Computer Hardware/Software Purchase/Upgrade	75,000.00	75,000.00				
Water Main Replacement	975,000.00	975,000.00				
Total	\$ 3,930,000.00	\$ 3,930,000.00	\$ -	\$ -	\$ -	\$ -
Sewer						
Ford F250 (Or Equivalent) Extended CAB 8' Utility Body 4X4 (50/50 Split)	\$ 75,000.00	\$ 75,000.00				
Chevy (Or Equivalent) Express 2500 RWD Van (50/50 Split)	77,500.00	77,500.00				
Stackable Trench Boxes (50/50 Split)	12,500.00	12,500.00				
Vehicle Repairs	105,000.00	105,000.00				
Pump Station Equipment Repair/Replacement	640,000.00	640,000.00				
Pump Station Replacement/Rehabilitation	3,200,000.00		\$ 3,200,000.00			
Video Inspection Equipment	125,000.00	125,000.00				
Computer Hardware/Software Purchase/Upgrade	75,000.00	75,000.00				
Sanitary Sewer Rehabilitation	975,000.00	975,000.00				
Total	\$ 5,285,000.00	\$ 2,085,000.00	\$ -	\$ 3,200,000.00	\$ -	\$ -